The meeting was called to order at 9:30 a.m. by Chairman Kersten Rocksvold. Committee members Greg Russell, Brad Steiner and Don Stirling were present. Also in attendance were Sheriff Dale McCullick, Coroner Joe Morovits, 911 Coordinator Julie Cipra, Cindy Riniker, RN, and Administrative Assistant Joyce Fritsche-Roberts. Absent from the meeting was Carl Orr and Emergency Management Jim Hackett.

The meeting was verified as having been properly posted. Next meeting is January 14, 2020.

Motion by Stirling, second by Russell to approve the minutes of the November meeting. The motion carried with no negative votes cast.

**Coroner**: The number of deaths in 2019 has already exceeded the number at this time in 2018. Joe will attend the yearly coroner’s conference in January. Motion by Steiner, second by Russell to approve the Coroner’s bills. The motion carried with no negative votes cast.

**911 Coordinator**: All full and part time dispatchers attended an Active Shooter Course for Dispatch. Crawford and Grant County sponsored the class which gave each county one free registration and saved Crawford County approximately $3,000 in travel costs since we held it locally.

Vernon County contacted Crawford about the possibility of sharing space on a potential communications tower in the DeSoto area. They are approaching their board in January to discuss but at this point we have no idea of what costs or logistics would be. Julie discussed with Baycom and they will work on some cost estimates and review coverage to determine feasibility.

NG911 grant was released with a due date of February 4th, 2020 and Julie will be working on that in January.

**Emergency Management**: No report

**Public Health**: Vaping injuries has been reported in all 50 states. The cost of the Hepatitis A two-shot series is approximately $80. The shots must be a minimum of 6 months apart. There has been six deaths in WI from influenza. None have been in Crawford County.

**Sheriff**: New vehicles have not arrived and there is no expected delivery date. No Sheriff offices has received them.

Lt. Wittrig is exploring the option of putting Huber inmates on the ankle bracelet. He will attend the January meeting with an update.

Motion by Steiner, second by Stirling to approve the Sheriff’s' bills and bank statements. The motion carried with no negative votes cast.
Closed Session: At 10:05 a.m., Steiner moved, Russell seconded to move into closed session pursuant to Section 19.85(1)(g) for the purpose of discussing personnel issues. The motion carried unanimously.

Open Session: At 10:20 a.m., Russell moved, Stirling seconded to reconvene into open session pursuant to Section 19.85(2). The motion carried unanimously with no negative votes cast.

Adjournment: Motion by Russell, second by Steiner to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:25 a.m.

Joyce Fritsche-Roberts
Administrative Assistant