

**PUBLIC PROPERTY  
SEPTEMBER 9, 2015**

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:00 a.m. Committee members Derek Flansburgh and Ron Leys were present. Board Chairman Pete Flesch and Clerk Janet Geisler were also present.
- Verify posting** The meeting notice was verified as being properly posted.
- App of Minutes** Flansburgh moved, Rogers seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- App of Bills** Flansburgh moved, Rogers seconded to approve the one bill presented. The motion carried with no negative votes cast.
- Drills** Jim Hackett, Emergency Government Coordinator, appeared at the request of the committee regarding conducting fire and tornado drills. Jim stated that Fire Prevention week is from October 4-10. He would like to conduct fire drills on October 9<sup>th</sup>. This will need to be coordinator with the Fire Chief. Employees would also learn how to operate fire extinguishers. Jim will speak with the offices individually so employees know where they are to evacuate to. Tornado drills will be conducted in April of 2016.
- Chiller repair** John Poots advised of water leakage in the former Emergency Government office when it rains. He believes that gutters would solve the problem however they would need to be taken down in the water to avoid ice buildup. There is also a leak in one of the offices in the Child Support Agency. John states that a bucket truck is needed to get onto the roof.
- AC in server room** The air conditioner in the server room has been replaced with a 2.5 ton modulating unit. This replaces the one ton unit which was in place. The temperature is set at 70 degrees. The alarm would go off if the temperature reached 75 degrees.
- 2016 Budget** The committee reviewed and made necessary adjustments for the 2016 budget.
- Next Meeting** October 15, 2015 at 10:00 a.m.
- Adjournment** Flansburgh moved, Leys second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:10 a.m.

**Janet Geisler, County Clerk**