

PUBLIC PROPERTY
September 13, 2017

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:00 a.m. Committee members Derek Flansburgh and Geri Kozelka were present. Also present were John Poots, Maintenance and Clerk Janet Geisler.
- Verify posting** Chairman Duane Rogers verified that the meeting notice was properly posted.
- Approval of Minutes** Flansburgh moved, Kozelka second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- App of bills** Flansburgh moved, Kozelka second to approve payment of the bill as presented. The motion carried unanimously with no negative votes cast.
- Art Program** Gayle Patraw, is resigning her position as Art Director for the Crawford County Art Program at the Administration Building. There are no future art shows set up however the military gallery will be finished. The committee suggested that the County Board Chairman may want to announce this at the next County Board meeting.
- Tower Site Generators** Julie Cipra informed the members that there has been no interest in the used generators. The committee suggested listing the generators on the Wisconsin surplus site and report back at the next meeting.
- Housekeeping List** The committee reviewed the housekeeping list provided by Supervisor Orr. The document will be revised to be used at the Administration Building and Courthouse and brought back to the next meeting. It was suggested that these sheets be filled out quarterly to be presented to the committee to sign off on.
- Master Key** The County Board Chairman will be provided with a master key for all County facilities.
- Simplex Grinnell** A proposal was presented for renewal of the monitoring at the Courthouse at the same price as last year which is \$519.16.

Rogers moved, Flansburgh seconded to approve the renewal contract at the Courthouse at a cost of \$519.16. The motion carried with no negative votes cast.

Windows

A proposal was received from Ducky's Window Cleaning for the Administration Building at a cost of \$1,600 for exterior only and \$3,200 for both interior and exterior.

Rogers moved, Flansburgh seconded to approve the window washing for both interior and exterior at a cost of \$3,200. The motion carried unanimously with no negative votes cast.

Maintenance

John Poots informed the committee that the maintenance truck needs new tires. He presented a proposal from Halpin Tire in the amount of \$835 for four new tires. The cost includes a \$100 per tire discount through government pricing.

Flansburgh moved, Kozelka seconded to approve purchasing new tires for the maintenance truck. The motion carried unanimously with no negative votes cast.

Budget

The committee reviewed the 2018 budget sheets. Increases will include several updates that need to be made to the buildings. There will also be additional funding for part time help to maintain the outside area of the Courthouse and Administration Building.

Next Meeting

October 11, 2017 at 10:00 a.m.

Adjournment

Rogers moved, Flansburgh second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:00 a.m.

Janet Geisler, County Clerk