

PUBLIC PROPERTY
September 8th, 2021

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were John Poots, Maintenance; Mark Schlorholtz, IT Specialist; and Roberta Fisher, County Clerk.
- Verify posting** Chairman Derek Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Russell moved; Kozelka second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of Bills** No bills were presented.
- Window Cleaning/
Power Wash
Estimates** Mark Schlorholtz, IT Specialist presented two proposals for Window Cleaning inside and outside, and Power Washing of the Law Enforcement Bldg., Courthouse and Administration Building.
- Russell moved; Kozelka second to approve the proposals from Ducky’s Window Cleaning. He will only need to wash the outside windows and power wash all three buildings. Inside window cleaning is not needed this year. The motion carried with no negative votes cast.
- Maintenance Update** John Poots presented a service proposal from Bernie Buchner. The proposal is to replace the failed VFD for the cooling tower fan. Due to the age of the drive and lack of parts, it needs to be replaced. The amount to furnish the material and labor is \$2529.00. John felt there were enough funds in his maintenance accounts to cover this.
- Russell moved; Kozelka second to approve the proposal from Bernie Buchner in the amount of \$2529 to replace the VFD. The motion carried with no negative votes cast.
- Mark Schlorholtz informed the committee that Ledegar Roofing is scheduled to be working on the roof September 14th, 15th and 16th.

IT Specialist

Mark Schlorholtz, IT Specialist updated the committee regarding the new servers. They are in, and just need to be installed. The firewalls and new switches are in as well.

Mark handed out copies of his requested 2022 Budget. Mark would like to see a couple specific line items added to his budget for tracking purposes. The committee would like to see a draft budget at the next meeting, along with the maintenance budget.

Next Meeting

October 13th, 2021 at 9:00 a.m.

Adjournment

Russell moved; Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 9:34 a.m.

Roberta A. Fisher
County Clerk