

**PUBLIC PROPERTY**  
**October 14, 2020**

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members present were Geri Kozelka and Greg Russell. Also present were Clerk Janet Geisler and John Poots.
- Verify posting** Chairman Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Russell moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Technology budget** The Clerk explained that there will be a separate line item in the 2021 Budget for Technology for salary and expenses. Using the proposal from Dependable for \$308,000 for all offices for 2021, the amount of \$78,500 was taken out for new computer purchases and \$135,000 was removed for consulting charges. The costs for licensing, renewals and miscellaneous and hardware in the amount of \$94,500 will be added to the new Technology budget.
- 2021 Budget** The committee reviewed the budget and made the necessary revisions. A new lawnmower was added with the cost split between the three buildings.
- Hot Water** One unit has been received for the Administration Building. John is waiting on costs for the electricity.
- Repairs in Child Support** John is waiting for someone with a lift to look at the repairs needed on the roof. The sliding window that was requested by Child Support will be installed before the end of the year.
- Maintenance** The drop box will be installed at the side parking lot at the Courthouse once the locates have been completed.
- The window washing at all three buildings if being completed.
- John reported on issues he has with parking that will need to be addressed before snow plowing starts.
- The County van has not been used in several years. It will be put on the auction site that Highway uses for surplus items.

John presented a proposal from Bernie Buchner. Instead of replacing the bearings on the Courthouse ERV fan, a proposal has been received to replace the cassette with new bearings and belt. The cost for this will be an additional \$2,500 above the original proposal.

Kozelka moved, Russell seconded to approve the additional \$2,500 in costs for the repairs at the Courthouse. The motion carried with no negative votes cast.

**Next Meeting**

November 11, 2020 at 9:00 a.m.

**Adjournment**

Kozelka moved, Russell seconded to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 10:02 a.m.

**Janet L. Geisler, County Clerk**