

PUBLIC PROPERTY
October 13th, 2021

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were John Poots, Maintenance; Mark Schlorholtz, IT Specialist; and Roberta Fisher, County Clerk.
- Verify posting** Chairman Derek Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Russell moved; Kozelka second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of Bills** The Clerk presented two bills for approval. Russell moved; Kozelka second to approve payment of the bills. The motion carried with no negative votes cast.
- IT Specialist Report** Mark Schlorholtz, IT Specialist, updated the committee regarding the IT 2022 Budget. There were two newly created expenditure accounts added to the IT Department. One will be for software expenses and the other would be for hardware.
- Salaries were increased in this budget due to the addition of a full time Information Systems Technician.
- Mark would like to look into possibly having all of the computers on a rotating replacement schedule for the county. This might be something we would need to budget for in the future.
- IT was awarded ARPA funds to develop and improve cyber security within the county. One of the steps in this process is converting the exchange over to Microsoft 365.
- Mark presented the committee with a proposal for a new card swipe (keyless) entry system for the Admin Bldg, Courthouse and Law Enforcement building. This would include any server rooms or inside doors that would need to be secured, as well as any outside entries into the buildings. This program would integrate with the camera systems currently in place.
- This item will be added to the Finance Committee next week for final approval.

**Maintenance
Update**

John Poots updated the committee on building maintenance. The roof has been repaired, and there seem to be no leakages currently. The carpet in Child Support will be replaced.

Russell informed the committee that there was discussion at the Public Safety meeting regarding future building and constructing of a new jail. The current jail is over 100 years old. More discussion will be added to next month's Public Property Agenda.

The jail is requesting air quality study. A quote was received for \$4800. Public Safety approved, and there are funds available in the Law Enforcement budget.

Next Meeting

November 10th, 2021 at 9:00 a.m.

Adjournment

Russell moved; Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 9:40 a.m.

**Roberta A. Fisher
County Clerk**