

PUBLIC PROPERTY

May 9, 2018

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 10:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were John Poots, Maintenance and Clerk Janet Geisler
- Verify posting** The meeting notice was verified as being properly posted.
- Approval of min.** Minutes from the previous meeting were not able to be approved since Geri Kozelka was absent from that meeting, Duane Rogers is no longer on the committee and Greg Russell is a new committee member.
- Approval of bills** Rogers moved, Kozelka seconded to approve the bills as presented. The motion carried with no negative votes cast.
- Office space** Laura Moore, Veterans Service Officer, came before the committee regarding a request that she had received from the Department of Veterans Affairs for the use of office space in their department. This is for a program called Veterans Outreach and Recovery to assist homeless veterans and veterans with mental health and substance abuse problems and to try to get them help and to monitor them. The office would only be used one to three days per week since the person would be serving a five region area. A lease was received from the Department of Administration which was passed onto Corporation Counsel to review. Laura has not heard back from Corporation Counsel yet.
- Russell moved, Kozelka seconded to approve the use of office space contingent upon approval of the lease by Corporation Counsel. The motion carried with no negative votes cast.
- Handicap ramp** Highway should be able to repair the ramp. John will patch it in the meantime.
- Evaluations** John presented evaluations for custodians Brenda Shimala and Steve Lessard. Each of the three committee members had prepared an evaluation for John. Evaluations will be placed in the employee's personnel file.
- Computer rollout** The Clerk advised that Dependable Solutions is finishing up the new computer installations and will not exceed the \$5,000 quoted for labor.

Maintenance

John Poots advised the committee that McCormick had installed lights on the Sheriff's shed. The walkway lights are not installed yet. Human Services hallways have been painted and the artwork has been hung. Discussed a leak in the Law Enforcement basement.

Next Meeting

June 13, 2018 at 10:00 a.m.

Adjournment

Russell moved, Kozelka second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:38 a.m.

Janet Geisler, County Clerk