

**PUBLIC PROPERTY**

**March 14, 2018**

- Call to order** The meeting was called to order by Chairman Tom Cornford at 10:13 a.m. in the absence of Chairman Duane Rogers. Committee members Derek Flansburgh and Geri Kozelka were present. Also present were John Poots, Maintenance and Clerk Janet Geisler
- Verify posting** The meeting notice was verified as being properly posted.
- Approval of min.** Flansburgh moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- 2018 Computers** Joe Ruskey and B.J. Birkholz of Dependable Solutions presented the 2018 computer purchases and the breakdown by office. The cost is \$32,873 for the computers and labor. The estimated cost for labor is \$5,000.
- Flansburgh moved, Koelka seconded to approve the 2018 computer purchases up to \$33,000. The motion carried unanimously upon call of the roll.
- Website** The County’s website was discussed. The County will continue with the current person supporting the website however the County will continue to look at other options.
- Copier lease** The Clerk presented a spreadsheet with proposals from three of the four vendors. A proposal was not received from MARCO. The proposals were as follows:
- |                 |                  |
|-----------------|------------------|
| Access Systems  | \$2,278.38/month |
| Advance Systems | \$1,750.48/month |
| EO Johnson      | \$1,659.10/month |
- The Clerk explained that with the EO Johnson proposal the copier would be taken out of the mail room since there is no accounting on who is using the machine and the County has to pay a sizable sum at the end of the year. The machines being installed in the offices will have a color copy option which offices will have to pay out of their own budget at the rate of .05 per copy.
- Flansburgh moved, Kozelka seconded to accept the bid from EO Johnson. The motion carried unanimously upon call of the roll.

The Clerk advised that the County will realize a savings of \$6,000 with the new copier lease.

**Maintenance**

John Poots advised the committee that tile will be put down in the visitation room and elevator at the Law Center. John has found tracking that can be used for hanging art work in Human Services. The hallway in Human Services should be painted first before any artwork is hung.

**Next Meeting**

April 11, 2018 at 10:00 a.m.

**Adjournment**

Flansburgh moved, Kozelka second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:08 a.m.

**Janet Geisler, County Clerk**