

PUBLIC PROPERTY
June 9th, 2021

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were Mark Schlorholtz, IT Specialist; John Poots, Maintenance; and Roberta Fisher, County Clerk.
- Verify posting** Chairman Derek Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Kozelka moved; Flansburgh second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of Bills** The clerk presented a bill from Johnson Controls for \$10,252.30. John Poots explained that this was to update the fire alarms panels and other devices at the Law Enforcement building.
- Kozelka moved; Russell second to pay the Johnson Controls bill. The money was budgeted for this project last year. The motion carried with no negative votes cast.
- Bldg. Maintenance** John Poots updated the committee regarding building maintenance projects.
- Pioneer Roofing will be getting in touch with John this week with a new contact person regarding the roofing project. The original contact person passed away suddenly.
- The wheelchair ramp has been fixed. Hwy department submitted a bill for the project.
- John talked with Cindy about re-opening the water fountains.
- Mark Schlorholtz spoke with Cindy regarding Steve spraying the admin bldg with sanitizer twice a week. There was discussion of cutting back to once a week. The committee felt that Cindy should make that determination.

**IT Specialist
Report**

Mark has been working on a ticketing system for maintenance and IT calls.

Mark also presented a couple of proposals for the American Recovery Funds for Crawford County. One is for Website Design and Development, and the other is for Network Server Infrastructure.

The job posting for IT Technician has been sent to the paper, and also has been posted on the County Website.

Next Meeting

July 14th, 2021 at 9:00 a.m.

Adjournment

Russell moved; Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 9:40 a.m.

**Roberta A. Fisher
County Clerk**