

PUBLIC PROPERTY

June 13, 2018

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 10:00 a.m. Committee member Geri Kozelka was present. Greg Russell was excused. Also present were John Poots, Maintenance and Clerk Janet Geisler
- Verify posting** The meeting notice was verified as being properly posted.
- Approval of min** Flansburgh moved, Kozelka seconded to approve the minutes as amended. The motion carried with no negative votes cast.
- Approval of bills** Flansburgh moved, Kozelka seconded to approve the bills as presented. The motion carried with no negative votes cast.
- Lease** The Clerk provided information from Laura Moore, Veterans Service Officer, that the lease agreement for office space in the Veterans Office had been approved by Corporation Counsel.
- Generator contract** John Poots reported that the generator at the Administration Building and Law Center is under a three-year contract with Cummins. The County had deleted the portion that the contract automatically renews. The contract is up in October, 2018. The amount of the contract with Cummins had been \$4,023 for a three-year contract. A bid from Kish had been twice as much. Kish and Cummins will both be contacted to re-bid the contract which will then come before Public Property for approval.
- Bottled water** The Clerk presented costs for bottled water at the Administration Building, Courthouse and Law Center. There would be one unit on each floor with public access. There are several county departments with their own private bottle water machine which is paid for by the employees and is not accessible to the public. Unless the water is available to the public, the water will continue to be paid for the County employees. The one-time cost to purchase units is \$1,225. If the machines are rented, the cost could be \$840 per year. The cost for the water is \$7 for a five-gallon container. It is unknown how much water will be used at this time. This could be placed in the budget for next year once there is an idea of how much water is used through the next year.
- Flansburgh moved, Kozelka seconded to buy water machines for each of the three buildings. The motion carried with no negative votes cast.

Maintenance

John Poots advised the committee that McCormick had installed the walkway lights at the Law Center and the cost came in \$525 less than estimated. Nothing further to report on the parking lot repair. The batteries are being replaced in the Exit lights at the Courthouse.

Next Meeting

July 11, 2018 at 10:00 a.m.

Adjournment

Flansburgh moved, Kozelka second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:42 a.m.

Janet Geisler, County Clerk