

PUBLIC PROPERTY

June 10, 2020

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were Board Chairman Tom Cornford, John Poots and Clerk Janet Geisler.
- Verify posting** Chairman Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Russell moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- App of bills** Russell moved, Kozelka seconded to approve the bills. The motion carried with no negative votes cast.
- Kozelka moved, Russell seconded to forward the Bernie Buchner bill to the Finance Committee.
- COVID-19 costs** Department heads were contacted about the needs for each of their departments. Emergency Government will provide gloves, masks and hand sanitizer. Maintenance will provide spray bottles, disinfectant, paper towels and hand washing stations. The cost for those items is around \$2,250.72.
- Departments also indicated if they would need desk shields or counter shields and how many of each. The cost comes to \$6,364.80.
- Russell moved, Kozelka seconded to forward the costs for shields onto the Finance Committee. The motion carried with no negative votes cast.
- Costs were also provided for permanent changes in the offices which include windows with trays and new doors. The total costs for all offices would be \$71,225. Those costs may be reimbursed under a new stimulus package. They are not covered under the CARE Act.
- Security window** Donna Steger, Child Support Administrator, has advised that her office does not meet the IRS guidelines because of their counter. If they were audited right now, their office would fail. A security windows needs to be installed so that the public cannot enter her

department. Donna may be able to get 66% reimbursement if the cost is under \$5,000.

Russell moved, Kozelka seconded to forward the costs for the revision of the Child Support office onto the Finance Committee. The motion carried with no negative votes cast.

Maintenance

John Poots gave a maintenance update. He will get costs for the removal of dead trees at the Courthouse for the next meeting.

Next Meeting

July 15, 2020 at 9:00 a.m.

Adjournment

Russell moved, Kozelka seconded to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 9:40 a.m.

Janet L. Geisler, County Clerk