

**PUBLIC PROPERTY**  
**July 14<sup>th</sup>, 2021**

- Call to order**                   The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also present were Tom Cornford, County Board Chairman; Mark Schlorholtz, IT Specialist; John Poots, Maintenance; and Roberta Fisher, County Clerk.
- Verify posting**               Chairman Derek Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes**       Russell moved; Kozelka second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of Bills**           Kozelka moved; Russell second to approve the bills that were presented. The motion carried with no negative votes cast.
- The clerk also presented invoices regarding the new Information Systems technician. The invoices were for the technician’s desk, chair, monitors, docking station, etc. The money will be taken from the IT Specialist supplies and expense account.
- Roof Repair Quotes/Maint**   The clerk presented two proposals for repair to the Admin Bldg roof. Currently, there is no access to the roof from inside the building. Flansburgh advised John to discuss the possibility of putting in an access to the roof with the contractor.
- Russell moved; Kozelka second to approve the proposal as is from Ledegar, and authorized them to start the roof repair as soon as possible. The motion carried with no negative votes cast.
- The committee would like John to follow through with Wagner Electric to get hot water in the public restrooms at the courthouse and law enforcement buildings.
- John Poots distributed a proposal and service agreement from Johnson Controls to perform an air pressure test on a dry system. This test should be done every three years. The amount is \$825.
- Russell moved; Kozelka second to approve the service agreement for the air pressure test from Johnson Controls in the amount of \$825. The motion carried with no negative votes cast.

**IT Specialist  
Report**

Mark Schlorholtz, IT Specialist, has been working on getting fiber-optic internet installed up to the Hwy Building outside of Seneca. Their current DSL connections are extremely slow.

Mark contacted Mediacom, and they would install and provide fiber-optic internet service to the Hwy Building for \$400/month for 60 months. Mediacom will also renew the service contract for internet to the Admin Bldg. with an increase of \$50 per month. However, internet usage would also increase from 500 MB to 1 GB.

Russell moved; Kozelka second to move forward with the above proposal and Mark will sign the contract with Mediacom. The motion carried with no negative votes cast.

Mark informed the committee that he has submitted three IT project applications to the ARPA sub-committee for approval to use grant dollars.

**Next Meeting**

August 11<sup>th</sup>, 2021 at 9:00 a.m.

**Adjournment**

Russell moved; Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 9:33 a.m.

**Roberta A. Fisher  
County Clerk**