

PUBLIC PROPERTY
July 13, 2016

Call to order The meeting was called to order at 10:07 a.m. by Supervisor Derek Flansbrugh. Committee member Geri Kozelka was present. Clerk Janet Geisler and John Poots were also present.

Verify posting The meeting was verified as being properly posted.

Approval of Minutes Kozelka moved, Flansburgh seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.

Door openers ADRC would like automatic door openers installed in the restroom on the lower level. The cost is \$2,965. The County is in compliance and this is not a requirement of the State. ADRC will be providing the funds for the door opener for the one restroom. The committee wondered if this type of an opener should be installed in all restrooms. John Poots stated that there are six main bathrooms in the Administration Building and this would also affect the Courthouse, Law Center and Highway department.

Supervisor Duane Rogers arrived at 10:10 a.m.

Rogers moved, Flansburgh seconded to authorize the installation of the automatic door openers as requested by the ADRC department. The motion carried with no negative votes cast.

Telephone update Julie Cipra, 911 Coordinator, appeared to give an update on the proposals for the updated telephone system. The telephone system at the Law Center is over 20 years old and the system at the Administration Building is 10 years old so it makes sense that both systems should be replaced at the same time. The new telephone system needs to be installed before the new 911 system can be installed. Julie has been working with Centurylink on the phone update since they are familiar with our system. The County is not required to get an RFP if we go through Centurylink.

Julie advised that there would be a \$10,000 additional cost for wiring if the County goes with an IP system. A survey will be sent out by Julie to find out what the needs for the various departments are.

Julie explained the two providers through Centurylink which are Shoretel and Avaya and the services that each one can provide.

Shoretel- This is an IP system. The outright cost is \$116,427 however there is also the option of a five year lease to own at \$147.18 for 60 months. Julie stated that there is the possibility of a 10% discount on the prices that she was quote.

Avaya – This is a digital system. The outright cost is \$84,500 with no further discounts.

The committee would like to know the total costs for the other upgrades in case this needs to be bonded for. Julie presented the following estimates:

| | |
|---------------|---------|
| 911 System | 225,000 |
| Call recorder | 26,000 |
| UPS system | 8,500 |
| Software | 20,000 |
| Wiring | 10,000 |

The Highway department phones will also need to be updated.

Julie stated that a contract can be signed to authorize buying the equipment even if the County is unsure of what type of a payment they will be utilizing.

Oil filters

John Poots presented a proposal for replacing both internal and external oil filters to the air compressor at the Administration Building at a cost of \$2,951. Adding a larger filter drier would be an upgrade at an additional cost of \$1,010.

Rogers moved, Kozelka seconded to approve the costs for the oil filters and larger filter drier. The motion carried with no negative votes cast.

Maintenance

John Poots gave an update on maintenance issues at the Law Center and Courthouse.

Next meeting

August 10, 2016 at 10:00 a.m.

Adjourn

Flansburgh moved, Kozelka seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:05 a.m.

Janet Geisler, County Clerk