

**PUBLIC PROPERTY**  
**February 8, 2017**

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Duane Rogers. Committee members Geri Kozelka and Derek Flansburgh were present. Clerk Janet Geisler and John Poots were also present.
- Verify posting** The meeting was verified as being properly posted.
- Approval of Minutes** Kozelka moved, Rogers seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of bills** Flansburgh moved, Kozelka seconded to approve the bills. The motion carried with no negative votes cast.
- Carpeting** Carpet samples were provided for the Treasurer's office. The carpet square designs installed originally are no longer available. The cost from Carpets to Go was \$1,757.99 for everything. John Cejka provided a cost of \$725 to remove the old carpet squares and install the new ones.
- Flansburgh moved, Kozelka seconded to approve the costs for carpeting in the Treasurer's office. The motion carried with no negative votes cast.
- Law Center** John Poots advised that the generator in the Law Center which is in the dispatch area is in need of repair. The cost to repair the radiator is \$1,500.
- John also advised of other maintenance issues that will need to be addressed.
- Phone/Speaker System** Julie Cipra provided a written update. Dependable Electric is currently working at the Administration Building installing wiring to prepare for the installation of the phone system. The work is being done at night and on weekends so as to avoid disrupting County offices. After completion, work will move to the Courthouse and Law Center.
- It is anticipated that the new phone system will be installed in March. Once a firm date is known, training will be scheduled for employees just prior to activating the system.

**Next meeting** March 15, 2017 at 10:00 a.m.

**Adjourn** Flansburgh moved, Kozelka seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:25 a.m.

**Janet Geisler, County Clerk**