

**PUBLIC PROPERTY
DECEMBER 8, 2015**

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:00 a.m. Committee members Derek Flansburgh and Ron Leys were present. Clerk Janet Geisler and John Poots were also present.
- Verify posting** The meeting notice was verified as being properly posted.
- App of Minutes** Leys moved, Flansburgh seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- ADRC**
- Jeanne Christie, ADRC Director joined the meeting to give a follow up from last month's meeting regarding the changes to be made in the ADRC offices according to the State. Pictures were provided showing a window cling for the West side of the building with the ARDC logo. Option 2 was the preferred window cling at a cost of \$285.00. The costs will be covered by the region.
- Rogers moved, Flansburgh seconded to approve the Option 2 window cling at no cost to the County. The motion carried with no negative votes cast.
- Jeanne provided a picture of the layout of their office in regards to privacy concerns. Glass panels could be installed which would provide privacy however the cost is unknown at this time.
- Generator agreement**
- John Poots has been in touch with the company regarding the automatic renewal in the agreement. He was advised that portion of the agreement could simply be crossed out so that the contract doesn't automatically renew.
- Leys moved, Flansburgh seconded to approve the generator agreement provided that the automatic renewal language is removed and that the contract will expire in three years. The motion carried with no negative votes cast.
- Projector**
- Costs were provided for an overhead projector and installation in the large meeting room in the Administration Building. The committee questioned if speakers should also be included. The Clerk will contact Joe Ruskey for further information.

Leys moved, Duane seconded to table the projector discussion until the next meeting. The motion carried with no negative votes cast.

Door Protection

Information was provided regarding the door closer on the elevator in the Law Enforcement Center. The electronic eyes need to be replaced on the elevator door since the doors are not closing properly. The cost would be \$2,250.

Leys moved, Rogers seconded to approve the cost for the elevator repair with some funds to be taken from the Contingency Fund if necessary. The motion carried with no negative votes cast.

App of bills

Leys moved, Flansburgh seconded to approve the bill from Countryside Sprayers for the fall spraying at the Courthouse and Administration Building. The motion carried with no negative votes cast.

The Clerk advised of a security training that will be held in the Administration Building. There may need to be some changes in the building to address security issues which would need to come back to the committee for approval.

Bldg. Maint.

John Poots advised that the HVAC on the second floor of the Law Center is being installed.

The four year warranty on the tractor is up and John will be getting quotes from Sloan on a new tractor.

Next Meeting

January 13, 2016 at 10:00 a.m.

Adjournment

Leys moved, Rogers seconded to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:08 a.m.

Janet Geisler, County Clerk