

## **PUBLIC PROPERTY**

**August 14, 2019**

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 10:00 a.m. Committee members Geri Kozelka and Greg Russell were present. Also in attendance were John Poots, Maintenance, and Janet Geisler, County Clerk.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of Minutes** Russell moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Courthouse steps** The Highway Department has completed the repair of the Courthouse steps.
- Window cleaning** A proposal has been received from Ducky's Window Cleaning for cleaning the outside windows only. The cost for the Administration Building is \$1,700 and the cost for the Courthouse and Law Center is \$2,400. The money is in the budget.
- Flansburgh moved, Kozelka seconded to approve the proposal for window cleaning. The motion carried with no negative votes cast.
- Carpeting** John Poots was contacted regarding replacing carpet at the law center. There are six rooms to be redone for a total of 972 square feet. John is able to get carpeting at Design Homes for a little over \$1,000. The cost for installation is between \$800 and \$1,000. There is money in the budget.
- Russell moved, Kozelka seconded to approve the carpeting costs for the Law Enforcement Center. . The motion carried with no negative votes cast.
- Blackhawk Junction** Treasurer Deanne Lutz reported that Associated Bank still has not signed a lease agreement. Economic Development will be moving their office into a vacant space at that location. The committee recommended contacting Corporation Counsel to see if an agreement needs to be in place since Jim Bowman is not a County employee.
- Building Maint** John Poots reported on an issue with the ERV at the Courthouse and a leak in the attic at the Administration Building.

**2020 Budget**

Budgets were reviewed and revised. John Poots will look into getting garbage pickup through Town and Country instead of Waste Management since their costs continue to rise. Costs will be included for cleaning the windows inside and outside.

**Next Meeting**

September 11, 2019 at 10:00 a.m.

**Adjournment**

Russell moved, Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 10:47 a.m.

**Janet L. Geisler, County Clerk**