

## **PUBLIC PROPERTY**

**April 11, 2018**

**Call to order** The meeting was called to order by Chairman Duane Rogers at 9:00 a.m. Committee member Derek Flansburgh was present. Geri Kozelka was excused. Also present were Chairman Tom Cornford, John Poots, Maintenance and Clerk Janet Geisler

**Verify posting** The meeting notice was verified as being properly posted.

**Approval of min.** Flansburgh moved, Rogers seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.

**Approval of bills** Rogers moved, Flansburgh seconded to approve the bills as presented. The motion carried with no negative votes cast.

**Parking lot repair** Bids were opened for the parking lot repair at the Administration Building. The bids were as follows:

1. Meigs \$17,341.17
2. Fahrner \$21,138.30

Jesse Werner from Meigs was present to answer any questions. He stated that the parking lot can be done in sections so that the public still has access to the building. The weather must be at least 65 degrees before work can begin. The average expectancy is 3-5 years.

Rogers moved, Flansburgh seconded to forward the bids to the Highway Commissioner to review and to forward on to the Finance Committee for approval of the funding. The motion carried with no negative votes cast.

**Light fixtures** A proposal was received from McCormick Electric in the amount of \$6,866 to replace 13 lamps on the exterior of the law center with LED lights, replace three wall fixtures on the evidence building with LED flood lights and install LED light fixtures along the sidewalk to the Courthouse. The Jail Building and Repair account has a balance of \$107,047 which could be used for this however no one was present at the meeting from the Sheriff's department to advise them of this.

Rogers moved, Flansburgh seconded to approve the repairs and to forward this on to the Finance Committee for the funds to be taken from the Jail Building and Repair account. The motion carried with no negative votes cast.

- Handicap ramp** The ramp at the Administration Building is in need of repair. John Poots stated that blacktop had been used at the Courthouse to patch or should the whole ramp be repaired? Highway will be contacted to see if they have any ideas for repair.
- Evaluations** John Poots will fill out evaluation forms for each of the janitors. Each of the committee members will evaluate John and bring the evaluations to the next meeting.
- Maintenance** John Poots advised the committee of a proposal received from Simplex Grinnell after the inspection of the life safety system at the Administration Building. The proposal was for conducting a 5-year pipe inspection and internal check valve inspection on a wet and dry system. The cost for the wet system is \$1,706.25. The cost for the dry system is \$819.75.
- Rogers moved, Flansburgh seconded to approve the costs for the inspection from Simplex Grinnell. The motion carried with no negative votes cast.
- Checklist** The committee reviewed the first quarter maintenance checklist of projects to be completed at the Administration Building, Courthouse and Law Center.
- Next Meeting** May 9, 2018 at 10:00 a.m.
- Adjournment** Flansburgh moved, Rogers second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 9:43 a.m.

**Janet Geisler, County Clerk**