

Crawford County Board of Health
Committee Meeting Minutes
Monday, November 1, 2021

Roll call showed board members Gari Lorenz, Jane Schaaf, Don Stirling, Alan Morovits, Karen Reilly and Amanda Schultz present along with non-board members Dan McWilliams, Sonya Lenzendorf, Sharon Steele, Tom Cornford, and Sarah Barron(Crawford Stewardship Project).

Meeting called to order at 10:10 a.m. by Chairman Lorenz. McWilliams verified posting of agenda. Motion by Morovits to approve agenda and minutes as mailed, second by Lorenz. Motion carried unanimously.

COVID-19 Update – Sonya Lenzendorf

- Handouts provided.
- Sonya share Covid-19 numbers. Current vaccination rate is 53%
- 10/6-10/19 metrics shared. 10.7% positivity rate. Average case per day 8.1. Of positive cases 70% not vaccinated, 30% fully vaccinated.
- Wisconsin cases are trending down.
- Covid response – National Guard scheduled to help with testing and booster vaccination clinic in Gays Mills and Prairie du Chien. We are working with 3M to offer vaccinations to employees and planning to vaccinate 5-11 year old students at school in mid-November. Contact tracing and providing guidance to business, schools, community continues.
- Flu vaccination clinic started early October.

Agency Update

-Sonya shared communicable disease report

Dan McWilliams –Public Health Positions and Recruitment

- We have been triaging things that come into the office due to being short staffed.
- Replaced Health Officer and recruited for Lead Nurse. Lisa offered Lead Nurse position.
- Hired two more contact tracers to help with weekends and evenings.
- Liz Long moved temporarily from Economic Support to assist health department 50% of her time.
- Hired an additional LTE to work in office during work week.

Health Educator Position – We would like to change Health Educator position to a Public Health Specialist. New job description was written. This position will still focus on education but will be with more flexible duties to assist more with department needs.

Motion by Reilly to support the change and send on to Personnel Committee, second by Lorenz. Motion carried unanimously.

Public Health Nurse Position – We advertised for 5 weeks with no applications or inquiries. Wage is low and not competitive with others around us. State requires to have one full time BSN on our staff. Lisa meets that requirement.

Discussed options

- Continue to advertise 4 year nurse
- Advertise for 2 year nurse to work under Lisa.
- Advertise for full-time position with options of LPN, RN, BSN. Responsibility and wage according to level of degree.
- Advertise for a part time BSN and fill in gaps with LTE
- Part time BSN would be good option

Committee felt option to start advertising for part-time nurse with 4 year degree would be best option. Tom Cornford feels we should look at wage at the same time so we are competitive. Motion by Stirling to send position and wage adjustment to Personnel Committee, second by Lorenz. Motion carried unanimously.

Discussion about opening position up to applicants with BSN, RN or LPN if unsuccessful with above option.

Budget Updates – Dan McWilliams

- Dan provided hardcopy of Fiscal report (Key indicators Jan-Sept 2021).
- Dan reviewed placements, payroll, overhead and revenue.
- Hoping to be a little to the positive at the end of the year.

Bills paid on Board Run

- Dan reviewed bills paid since July. There were no questions.

Schedule Next Meeting

- Next meeting is scheduled for Wednesday, January 19, 2022 at 10:30 a.m.

Tom Cornford thanked everyone for what they do.

Motion to adjourn by Morovits, second by Lorenz. Motion carried unanimously. Meeting adjourned at 11:00 a.m.

Respectfully submitted by Sharon Steele