

## PERSONNEL

May 23, 2018

- Call to order** The meeting was called to order at 9:00a.m. by Chairman Brad Steiner. Committee members present were Larry Kelley, Gerry Krachey, Carl Orr and Duane Rogers. Chairman Tom Cornford and Clerk Janet Geisler were also present.
- Verify posting** The meeting was verified as being properly posted.
- App of minutes** Krachey moved, Kelley seconded to approve the minutes from the previous meeting. The motion carried with no negative votes cast.
- Job Description** Dan McWilliams, Human Services Director, appeared with a job description for the Income Maintenance Supervisor which now has the position as a salaried position instead of hourly. There was also a change in requirements to two years' experience instead of four.
- Kelley moved, Krachey seconded to approve the Income Maintenance Supervisor job description. The motion carried with no negative votes cast
- A job description was presented for a Substance Abuse Therapist which is a brand new position. Pay for this position will depend on the certification. This position is an hourly position.
- Krachey moved, Kelley seconded to approve the Substance Abuse Therapist job description. The motion carried with no negative votes cast.
- Closed Session** Kelley moved, Krachey seconded to move into closed session pursuant to Section 19.85(1)(c) to interview candidates for the position of Social Worker. The motion carried unanimously upon call of the roll.
- Open Session** Orr moved, Kelley seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to Hire** Orr moved, Kelley seconded to hire for the position of Social Worker in the following order:
1. Kaitlin Gilman
  2. Tyler Reynolds
  3. Claire Stoeffler
- The motion carried with no negative votes cast.

- Closed Session** Krachey moved, Kelley seconded to move into closed session pursuant to Section 19.85(1)(c) to interview candidates for the position of Income Maintenance Supervisor. The motion carried unanimously upon call of the roll.
- Open Session** Kelley moved, Krachey seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to hire** Rogers moved, Orr seconded to hire Mendy Chesebro as Income Maintenance Supervisor beginning May 28<sup>th</sup> at a beginning salary of \$50,206. The motion carried with no negative votes cast.
- At this time Highway Committee members David Olson, Derek Flansburgh, Buzz Esser and Tom Cornford joined the meeting for Highway interviews. This represented a quorum of the Highway committee however no agenda had been posted for Highway.
- Also present for the interviews was Commissioner Dennis Pelock, Todd Myers and David Jones.
- Closed Session** Krachey moved, Kelley seconded to move into closed session pursuant to Section 19.85(1)(c) to interview candidates for the position of Operator/Patrolman in the Highway Department. The motion carried unanimously upon call of the roll.
- Open Session** Orr moved, Kelley seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to hire** Orr moved, Kelley seconded to hire for Operator/Patrolman in the following order:
1. Roger Olson
  2. Don Lenzendorf
  3. Harry Young
- The motion carried with no negative votes cast.
- \*Contingent upon following a physical exam and drug screening.
- Retiring employee** Dave Troester, County Conservationist, appeared to advise that Carol Wolcott would be retiring on July 6<sup>th</sup> and is asking permission to fill that position.
- Krachey moved, Orr seconded to approve hiring for the vacant position. The motion carried with no negative votes cast.

**Next meetings** June 6, 2018 at 10:00 interviews for Substance Abuse Therapist.

**Adjourn** Krachey moved, Kelley seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:40 a.m.

**Janet Geisler, County Clerk**