

**PERSONNEL**  
**January 25, 2017**

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members present were Larry Kelley, Mary Jane Faas, Wade Dull and Brad Steiner. Clerk Janet Geisler was also present.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of minutes** Kelley moved, Steiner seconded to approve the minutes from the previous. The motion carried with no negative votes cast.
- Job description** Dan McWilliams, Human Services Director, brought in the revised job description for the Social Worker II position. The main change was in the description of the purpose of position. Supervisor Kelley suggested one other minor change.
- Steiner moved, Faas seconded to approve the revised job description for the Social Worker II position The motion carried with no negative votes cast.
- Closed session** Dull moved, Steiner second to move into closed session pursuant to Section 19.85 (1)(c) for the purpose of interviewing candidates for the position of Social Worker II. Motion carried unanimously upon call of the roll.
- Open Session** Dull moved, Steiner seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to hire** Kelley moved, Dull seconded to hire for the position of Social Worker II in the following order.
1. Celsy Wiemerslage
  2. Heather Lechtenberg
- The motion carried with no negative votes cast.
- 2017 Holidays** Clerk Janet Geisler stated that she has had several departments inquire about the Christmas Eve and Christmas Holiday. Christmas Eve is on Saturday and Christmas is on Sunday. Normally this would mean that the County offices would be closed on both Monday and Tuesday. Supervisor Kelley stated that he believed that other businesses would probably be opened on Tuesday and would expect that the County offices would also be opened.

Kelley moved, Steiner seconded that employees will have off on Friday, December 22<sup>nd</sup> for Christmas Eve and Monday, December 25<sup>th</sup>. The motion carried with no negative votes cast.

**Part-time wages** Commissioner Dennis Pelock appeared regarding the hourly wages for part-time employees which have a CDL. The current wage is \$13.39. He is requesting that the committee consider raising that wage.

Steiner moved, Kelley seconded to raise the hourly wage for part-time Highway employees who are required to have a CDL to that of the after six month introductory period. The motion carried with no negative votes cast.

**Worker's Comp** Clerk Janet Geisler advised the policy needs to be revised to eliminate that section which states that employees have up to four days to report a claim. The policy also needs to be revised to state that employees need to report to their department head or County Clerk if there is a change in their medical status. These changes were suggested by the County's worker's comp carrier.

Dull moved, Faas seconded to approve the revision and to take it to the full County Board of approval. The motion carried with no negative votes cast.

**Closed session** Dull moved, Steiner second to move into closed session pursuant to Section 19.85 (1)(b) regarding a violation of the Electronic Communications and Information Technology Policy. Motion carried unanimously upon call of the roll.

**Open Session** Steiner moved, Dull seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.

**Next mtg** February 22, 2017 at 10:00 a.m.

**Adjourn** Kelley moved, Faas seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:42 a.m.

Janet Geisler, County Clerk