

PERSONNEL
February 28, 2018

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members present were Larry Kelley, Carl Orr, Brad Steiner and Gari Lorenz. Clerk Janet Geisler was also present.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of minutes** Steiner moved, Kelley seconded to approve the minutes from the last meeting with the spelling error being corrected. The motion carried with no negative votes cast.
- Evaluation forms** Sheriff Dale McCullick appeared and presented a revised performance evaluation form for his department. The Public Safety has already approved the form. The regular County evaluation form will still be used for dispatchers.
- Orr moved, Lorenz seconded to approve the revised performance evaluation forms for the Sheriff's department. The motion carried with no negative votes cast.
- The Clerk advised that notices have been sent to department heads that employee evaluation forms are due March 15th. The committee will be notified of those departments that have not turned in their forms at the April meeting.
- Part-time help** Dave Troester and Deanne Lutz joined the meeting. The Treasurer has part-time summer help every summer to assist with taxes. There is \$4,000 in the budget for this person which breaks down to around 348 hours or 9 weeks of work. Dave Troester also needs part-time help to assist with entering septic permits into the system. The two departments would like to be able to share this person.
- Orr moved, Kelley seconded to approving sharing the part-time office help between Land Conservation and the Treasurer. The motion carried with no negative votes cast.
- Next meeting** March 14, 2018 at 9:00 a.m. to conduct interviews for the Public Health Supervisor position.
- March 28, 2018 at 10:00 a.m. for the regular monthly meeting.
- Adjourn** Steiner moved, Kelley seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:45 a.m.

Janet Geisler, County Clerk