

PERSONNEL

April 11, 2018

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members present were Larry Kelley, Brad Steiner and Gari Lorenz. Carl Orr was absent. Chairman Tom Cornford, Becky Dahl, ADRC Regional Director and Clerk Janet Geisler were also present.
- Verify posting** The meeting was verified as being properly posted.
- Closed Session** Kelley moved, Steiner seconded to move into closed session pursuant to Section 19.85(1)(c) to interview candidates for the position of ADRC Director. The motion carried unanimously upon call of the roll.
- Open Session** Steiner moved, Kelley seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to Hire** Steiner moved, Kelley seconded to hire for the position of ADRC Director in the following order:
1. Roby Fuller
 2. Alesha Erdenberger
- The motion carried with no negative votes cast.
- Employee Evals** The Clerk advised of the status of the outstanding evaluations. Law Enforcement has been turned in; Dispatch will be turned in by the end of the week and the Highway Department will have them turned in soon. Evaluations were not received from the District Attorney. The evaluations that were returned to the Clerk of Court for signatures by the employees have not been returned.
- The committee is considering changing the process next year for employee evaluations.
- AODA Spec.** Dan McWilliams, Human Services Director, came before the committee to ask permission to hire an AODA Specialist. This position was included in his 2018 budget with an allocation of \$60,000. This position would be placed in the Professional wage appendix and the pay grade will be decided based on the certification. Dan distributed information on a comparison of expenses and revenues depending on which pay range this

position was placed in. After looking at the comparisons it was determined that this position should be a Social Worker IV position.

A job description has not been prepared yet but Dan projects that the position will begin July 1st. A job description will be brought back to the committee for approval.

Kelley moved, Lorenz seconded to proceed with the advertising for the AODA Specialist position. The motion carried with no negative votes cast.

Steiner moved, Lorenz seconded to proceed with the advertising for the open position of Income Maintenance Supervisor. The motion carried with no negative votes cast.

Adjourn

Cornford moved, Lorenz seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:03 a.m.

Janet Geisler, County Clerk