

PERSONNEL
May 22, 2019

- Call to order** The meeting was called to order at 10:03 a.m. by Chairman Brad Steiner. Committee members present were Carl Orr, Gerry Krachey and Larry Kelley. Duane Rogers was excused. Also present were County Board Chairman Tom Cornford and Clerk Janet Geisler.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of minutes** Krachey moved, Kelley seconded to approve the three sets of minutes. The motion carried with no negative votes cast.
- Comp/OT Hours** Dan McWilliams, Health and Human Services Director and Roby Fuller, ADRC Director joined the meeting. A copy of the change that Dan is proposing for comp time and overtime had already been sent to the committee. Dan stated that time keeping issues have come up since he has taken over the Health Department. Dan began enforcing the overtime policy as it is in the Personnel policy which is overtime is received after 7.5 hours. Flex needed to be taken in the same day it was accrued otherwise there was overtime. There are three different rules regarding comp time and overtime in his department which Dan explained. Dan would like to get this down to two rules which is you are salaried or you get comp time or overtime after working 37.5 hours. This policy would set apart Health and Human Services and the ADRC departments with special rules from the rest of the County employees. Roby Fuller expressed the concerns in her department.
- The committee stated that if this would be a County-wide policy, it would become a problem for the Highway department.
- Orr moved, Kelley seconded to table the proposed comp time/overtime policy revision to be reviewed in the future. The motion carried with no negative votes cast.
- Closed Session** Orr moved, Kelley second to move into closed session pursuant to Section 19.85(1)(c) to review applications for the position of Human Resources Specialist. The motion carried unanimously upon call of the roll.

- Open Session** Krachey moved, Kelley second to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion** Krachey moved, Orr second to interview all five candidates that submitted applications for the position of Human Resources Specialist. The motion carried with no negative votes cast.
- Meeting date** June 13, 2019 at 9:00 a.m. to conduct interviews.
- Adjourn** Orr moved, Kelley seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:00 a.m. to reconvene at 1:00 p.m. at the Highway office in Seneca.

JOINT PERSONNEL/HIGHWAY

- Call to order** The joint meeting was called to order at 1:00 p.m. by Personnel Chairman Brad Steiner. Present from Personnel were Carl Orr, Larry Kelley and Gerry Krachey(Personnel and Highway). Present from Highway were David Olson, Derek Flansburgh, Buzz Esser and Tom Cornford. Others present were Commissioner Dennis Pelock, Superintendents Todd Myers and David Jones and Clerk Janet Geisler.
- Closed Session** Orr moved, Kelley second to move into closed session pursuant to Section 19.85(1)(c) to conduct interviews for the position of Highway Commissioner. The motion carried unanimously upon call of the roll.
- Open Session** Orr moved, Kelley second to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Supervisor Krachey left the meeting at 3:45.
- Motion** Kelley moved, Orr seconded to rank the candidates for the position of Highway Commissioner in the following order:

1. Todd Rehnelt
2. Robert Kinder
3. Wayne Jerrett

The motion carried with no negative votes cast.

Vacation extension Deanna Smith is requesting a 60-day extension on the vacation time that she has been unable to use.

Kelley moved, Orr seconded to grant a 60-day extension on vacation time for Deanna Smith. The motion carried with no negative votes cast.

Adjourn Kelley moved, Olson seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 3:58 p.m.

Janet Geisler
County Clerk