

PERSONNEL
JUNE 29, 2016

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members Wade Dull, Larry Kelley, Mary Jane Faas and Brad Steiner were present. Hwy Commissioner Dennis Pelock, County Hwy Patrol Superintendent Randy Strnad, Becky Dahl, regional ADRC director and Chief Deputy Clerk Roberta Fisher were also present.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- Approval of Minutes** Steiner moved, Faas seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Hwy Vacancy** Dennis Pelock appeared to request permission to start the process of filling the vacancy of Randy Strnad, County Highway Patrol Superintendent. Randy will be retiring in December of 2016. Highway would like to have a person hired before Randy retires.
- Dull moved, Kelley second to approve the authorization of filling the vacancy of County Highway Patrol Superintendent. The motion carried with no negative votes cast.
- Closed Session** Kelley moved; Faas seconded to move into closed session pursuant to Section 19.85(1)(c) to discuss office procedures. Motion carried unanimously upon call of the roll.
- Open Session** Faas moved; Steiner seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Employee Evaluations** Committee members discussed addressing the issue of mandatory probationary and yearly employee evaluations/reviews. Documentation needs to be enforced for everything, including any kind of departmental issues with co-workers and/or department heads. Steiner suggested having someone from the Wisconsin Counties Association come and speak with the county board and the department heads re: procedures on evaluations and steps that need to be taken for disciplinary issues within the departments.

Tom Cornford will be attending a board meeting in July and offered to talk with Dan Barr from the WCA and get suggestions from him.

Kelley advised that committee members need to be evaluating the department heads as well. Currently, they are not being evaluated by anyone. This would improve the communication between the department heads and the employees.

Kelley also discussed getting together with Clerk Geisler to have a file that will be kept in a neutral location for department issues with all notes, interviews, recommendations, etc.

Next Meeting July 27, 2016 at 10:00 a.m.

Adjournment Dull moved; Steiner seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:48 a.m.

Roberta Fisher, Chief Deputy Clerk