

**PERSONNEL**  
**July 29, 2015**

- Call to order**           The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members Mary Jane Faas, Larry Kelley, Wade Dull and Greg Russell were present. Board Chairman Pete Flesch, Clerk Janet Geisler, Sheriff McCullick and Jim Hackett were also present.
- Verify posting**        The Chairman verified that the meeting notice was properly posted.
- App of minutes**        Kelley moved, Dull seconded to approve the minutes from the previous meetings with the correction to the May 27<sup>th</sup> minutes to state that the Mental Health Supervisor's position is an exempt position. The minutes currently state that it is a non-exempt position. The motion carried with no negative votes cast.
- Emergency Mmg.  
Director**                Sheriff McCullick appeared to request that the Emergency Management Director's retirement remain in protective status. The Sheriff explained that Jim Hackett had been a traffic officer and was receiving protective retirement status and is still considered a police officer. The Sheriff stated that by keeping him as a law enforcement officer he would still have duties assigned to him that qualify him for protective status. The Clerk explained that according to the statutes there is certain criterion that must be met in order to be included in protective retirement. Those duties were explained by the Clerk. It is ultimately the County's decision on what they want the retirement status to be but the Clerk wanted to make sure that the committee knew the conditions that applied. The protective retirement has a higher contribution rate from the County. In 2016 the additional amount to be paid by the County is 2.98%. The position will still have a squad car so Jim will not be paid personally for mileage. Mileage will be tracked with reimbursement given to the Sheriff's department. If Jim would need to fill in as a police officer during his off hours, he would be paid at the regular hourly overtime rate of traffic officers.
- Kelley moved, Faas seconded to approve the protective retirement status of the Emergency Government Director. The motion carried with no negative votes cast.
- Part-time Clerk**        The Clerk explained the County's wage appendix and the various ranges. The current Range 12 is for permanent part-time employees and only allows for employees to work 1,040 hours per week, 20 hours per week, at the rate of \$13.30 per hour. There are two employees in that range who do not receive any benefits

because they are not working 1,200 hours per year which is what was required after Act 10. The Sheriff has a part-time employee, Corrie Lawrence Valley, who began working before Act 10. Because she had gone over the 600 hours threshold, she was enrolled in life insurance and retirement. The Sheriff is requesting that his part-time office help be placed in Range 12 of the County's wage appendix. The part-time employee is currently making \$10.76 per hour. Corrie's hours vary each pay period so she does work more than the 40 hours per pay period. The committee was provided with an opinion from the labor attorney. Employees who work an average of 30 hours per week are considered full time employees and would be enrolled in health insurance. The committee suggested making an additional salary grade in Range 12 which would allow employees to work from 21-29 hours per week. This would create a Range 12A. Range 12B would still be for employees working 1040 hours per year however both ranges would have the same hourly rate of pay. If a department head would like to move their permanent part-time help into this new range with more hours, they would need to come before Personnel to request that.

Dull moved, Faas seconded to create a pay Range 12A for permanent part-time employees working 21-29 hours per week at the same hourly rate of pay as permanent part-time employees in Range 12B. The motion carried with no negative votes cast.

Kelley moved, Russell seconded to move the Sheriff's part-time office help into Range 12A. The motion carried with no negative votes cast.

**Next meeting date** August 26, 2015 at **9:00 a.m.** if jailer interviews are going to be conducted. If there is not going to be interviews the time of the meeting would be **10:00 a.m.**

**Adjournment** Russell moved, Faas seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:00 a.m.

**Janet Geisler, County Clerk**