

**PERSONNEL**  
**January 27, 2016**

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members Mary Jane Faas, Greg Russell, Larry Kelley and Wade Dull were present. Also present was County Board Chairman Pete Flesch and Clerk Janet Geisler.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of minutes** Russell moved, Kelley seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Will Cronin** Will Cronin, UW-Extension Community Development Educator, spoke to the committee about a management communication presentation. This would be especially beneficial for department heads. The purpose of the training would be to improve communications within departments and also between departments. The training would take place over the lunch hour and a lunch would be provided for employees. The committee felt that this training would also be helpful to supervisors who are not department heads. The committee would like to see two meetings held so that employees have a choice of which meeting they are able to attend. A letter will be sent out stating that the Personnel Committee requests attendance at either of the two meetings.
- Dull moved, Faas seconded to pursue the communication training for department heads and supervisors. The motion carried with no negative votes cast.
- Elected salaries** The salaries for constitutional offices must be set before nomination papers are circulated therefore a resolution must be in place for the February County Board session. A resolution was presented which gives the Constitutional Offices up for election which are the County Clerk, County Treasurer and Register of Deeds the same amount of increase as other department heads.
- Kelley moved, Faas seconded to approve the resolution and forward on to the full County Board for approval. The motion carried with no negative votes cast.
- Closed Session** Dull moved, Russell seconded to move into closed session pursuant to Section 19.85(1)(c) to address an employee complaint and employee workplace concern. The motion carried unanimously upon call of the roll.

**Open Session**

Dull moved, Russell seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.

**Motion**

Kelley moved, Russell seconded to deny the request of Maura Garrity for a pay adjustment. The motion carried with no negative votes cast.

**Next meeting**

February 24, 2016 at 10:00 a.m.

**Adjournment**

Russell moved, Kelley seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 12:15 p.m.

**Janet Geisler, County Clerk**