

**PERSONNEL**  
**February 16, 2016**

- Call to order**           The meeting was called to order at 9:30 a.m. by Chairman Gerry Krachey. Committee members Mary Jane Faas, Greg Russell, Larry Kelley and Wade Dull were present. Also present was Clerk Janet Geisler.
- Verify posting**        The Chairman verified that the meeting notice was properly posted.
- Job Description**       Dan McWilliams, Human Services Director, appeared with a revised job description for the Family and Children’s Services Supervisor. Dan explained the changes that were made to the description. The current supervisor, Sandy Drobnick, will be retiring June 1<sup>st</sup>. This is a salaried position in Grade D with a starting salary of \$57,080.82. Dan hopes to be able to bring candidates to interview at the March 30<sup>th</sup> Personnel meeting. The committee suggested several changes in the job description.
- Kelley moved, Dull seconded to approve the job description with the suggested changes. The motion carried with no negative votes cast.
- Adjournment**           Faas moved, Russell seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 9:42 a.m.

**Janet Geisler, County Clerk**