

PERSONNEL
February 15, 2021

- Call to order** The meeting was called to order at 1:00 p.m. by Chairman Brad Steiner. Committee members present were Larry Kelley; Duane Rogers and Gerry Krachey. Also present were Cheri Leachman, Human Resource Specialist; Tom Cornford, County Board Chairman; Derek Flansburgh, County Board Supervisor; Jim Hackett, EM Coordinator; Lisa Beesecker, Lead Tele-communicator, Angie Martin, Dispatch; Mark Schlorholtz, IT Specialist, Julie Cipra, 911 Coordinator; Dale McCullick, Sheriff; Roby Fuller, ADRC Director; Dan McWilliams, Human Services Director, and Roberta Fisher, County Clerk.
- Verify posting** Steiner verified that the meeting notice was properly posted.
- Routes to Recovery Funds** Jim Hackett updated the committee with the final total of Routes to Recovery reimbursement and gave out the breakdown of dollars to the departments.
- Breakdown of grant funds were as follows:
- Public Health/Human Services - \$ 105,333.49
 - Emergency Management - \$ 22,917.92
 - Law Enforcement - \$ 114,782.73
 - Dispatch - \$ 68,913.04
 - County Response - \$ 22,876.94
- Additional Coverage for Night Shift Dispatch** Julie Cipra, 911 Coordinator addressed the committee regarding the addition of possible two more full time dispatch employees. Currently there is one dispatch person working alone for the 7 p.m. to 7 a.m. shift. There are two full time dispatch employees working the day shift. Sometimes jailers are available to help out, but there are times when this is not possible.
- There are currently six full time dispatch employees. Julie explained that at one time there were eight full time employees, however was reduced to the current amount of six. This did save the county some money, but due to safety concern there is the need to bring back this additional staff.
- The cost for one full time dispatch employee with benefits is roughly \$82,000 after the first year. The city is supposed to be

responsible for 1/3 of the cost by having a shared dispatch with the county.

The committee discussed the option of hiring part time versus full time employees to cover until time to prepare the 2022 budget.

Duane moved; Krachey second to approve having a part time employee increased to 32 hours per week and hiring an additional part time person to back fill, and then look at a long-term solution when preparing 2022 budget. The motion carried with no negative votes cast.

**Re-opening of
County Bldgs.**

Duane Rogers informed the committee of the reasoning behind this item being placed on the agenda. It was the Finance Committee's recommendation to bring to Personnel, and then taking it to county board to get full county board approval.

Discussion regarding opening the Administration Building to the public, with mask mandates and safety precautions in place by all who enter the building, including employees.

In addition to opening the Administration Building to the public, there was discussion regarding specific county government offices remaining open 8 a.m. to 4:30 p.m. as per Wisconsin Statutes. One- person offices can close during lunch; however should remain open until 4:30 p.m. as posted to the public.

Krachey moved; Kelley second to recommend to full county board opening the Administration Building to the public as of March 1st, 2021, with all county employees returning to work in the building except during instances of self-quarantine and isolations. The motion carried with no negative votes cast.

Next Meeting

February 24, 2021 at 10:00 a.m.

Adjournment

Krachey moved; Kelley seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 1:50 p.m.

Roberta A. Fisher, County Clerk