

**CRAWFORD COUNTY LAND CONSERVATION, PLANNING & ZONING DEPARTMENT**  
**LAND USE CONCERNS**  
**July 13, 2021**

The meeting was called to order by Chairman Dave Olson at 9:02 a.m. Olson verified the posting of the agenda. Members present for roll call were Wade Dull and Gary Koch. Bob Standorf and Kim Moret joined the meeting at 9:08 a.m.

A motion was made by Koch to approve the minutes as mailed. Second by Olson. Motion carried unanimously.

**GIGI COLLINS, Property Lister**

Collins stated the Code of Ethics Committee wrapped up. The suggested changes to the personnel policy were taken to personnel committee and approved. The policy changes will be moving on to County Board for the final approval. Assessment rolls are coming in slowly, working on reviewing maps and trying to get them on the system. Most of the County is mapped but still having a few issues with the boundary lines connecting. Will continue to fix those issues when encountered. Collins and Petsche will be working at the fair this year, the office will remain open. Collins also stated a large amount of right away plans came in late last year and need to be put on the system. She asked Marks if he could help get them on the system due to the complexity.

**Assessor's Plat – Town of Seneca**

Collins stated Marks has been working on the Assessor's Plat for the Town of Seneca and sent a letter to the property owners. Marks gave a brief updated to the committee and has scheduled meetings with the property owners on Thursday.

**Bills**

Motion by Dull, second by Koch to pay the monthly bills as presented. Motion carried unanimously by roll call vote.

**RICH MARKS/DAN MARKS- Surveyor**

Marks stated he has been filing surveys while in the office and will be working on maps with Collins today.

**Bills**

Motion by Standorf, second by Koch to pay the monthly bills as presented. Motion carried unanimously by roll call vote.

**Jake Shedivy, Land Conservation, Planning & Zoning Department**

Shedivy informed the committee his office is busy as usual with permits, installs and inquires.

**Staffing needs**

Shedivy voiced to the committee the need for extra staff in his office due to the increase of applications, installs, soil test, inquires etc. He stated he cannot keep up with the sanitary permit applications for replacement systems and new installs. Chairman Dave Olson stated he met with Dave Troester and County Board Chairman Tom Cornford in regards to hiring additional staff. Troester informed the committee the workload has increased with the POWTS maintenance program. Troester suggest the new position could have duties in both

departments. The recommend duties for the new position would consist of; the entire zoning workload - floodplain & shoreland, assist with POWTS but would not need to be certified and on the conservation side possibly water quality projects. Troester indicated the funding for the position could come from funds passed in the new State budget along with current funds being brought in from the permit fees and future citation fees. He asked the committee for support go before personnel.

Motion by Koch, second by Dull to have Troester appear before personnel with a proposal for hiring an additional full-time employee for the Land Conservation, Planning and Zoning Department. Motion carried unanimously by roll call vote.

### **Public Comments**

Gillian Pomplum from the Crawford County Independent informed the committee they have received several calls from citizens who are upset with FEMA due to the lack of funding for the flash flooding damages throughout Crawford County from the last rain event.

Next meeting will be Tuesday August 10, 2021.

Dull made a motion to adjourn at 9:32 a.m., second by Moret. Motion carried unanimously.

Respectively submitted,

Becky Nagel  
Administrative Assistant  
DT:GC:bn