

**CRAWFORD COUNTY LAND CONSERVATION DEPARTMENT**  
**LAND USE CONCERNS**  
**December 13, 2016**

The meeting was called to order by Chairman Esser at 9:00 a.m. Esser verified the posting of the agenda. Members present for roll call were Henry Esser, David Olson, Don Dudenbostel, Harriet Behar and Wade Dull.

A motion was made by Behar to approve the minutes as mailed. Olson seconded. Motion carried.

**GIGI COLLINS, Property Lister**

Appearance by Tom Peterson concerning Subdivision Ordinance, Hartley Trust to Ameringer, Town of Seneca Conveyance. Mr. Peterson is requesting a variance in the procedure to not have a CSM completed on the above property due to the fact that a Platted Survey was completed previously. A map was distributed along with discussion of the history of the property involved.

Esser questioned if this committee has the authority to grant a variance. Peterson sited that the Adjustment Committee can make this determination. Dull indicated that Gerry Boehm and Dennis Bell are on this committee but they do not meet very often. Collins and Peterson will work with this committee to attempt to request a variance.

Marks stated that **18.08 Administrative Procedures for Minor Subdivisions** has been a problem in the past in the ordinance: The following procedures and requirements shall apply where there is a division of a lot, parcel or tract of land by the owner thereof or his agent for the purpose of sale or for building development where the act of division creates one or more parcels or building sites of 15 acres each or less in area or where one or more parcels or building sites of 15 acres each or less in area are created by successive divisions within a period of 5 years.

Migrating the new software has been challenging. Owner first names and last names had to be merged in the owner last name field only. Thus making all alpha lists sort by Owner first names. Gigi stated that this will be fixed by tax time next even if her and Jodi have to manually go in and change data in fields. Several tax payers are upset that they did not receive a total sheet adding up their first payments. Local treasurers who are not receipting on the new software are having issues with how the "receipt" bills printed and using the alpha rolls. Gigi's office has also received several calls due to remonumentation and adjustments and re-evaluations made in the Town of Freeman. Had to reprint several munis due to new Referendum requirement and Town of Clayton had to be reprinted due to clerk clerical error and the wrong address for the treasurer.

Motion by Olson to approve the Linda Kernen, Town of Freeman CSM contingent upon reviewing agencies, second by Dull. Motion called unanimously.

Motion by Dull to approve the Phillip/Penny Ohlert, Town of Prairie du Chien CSM contingent upon reviewing agencies, second by Olson. Motion called unanimously.

Motion by Olson to approve the Bruce Cecka et al, Town of Bridgeport CSM contingent upon reviewing agencies, second by Behar. Motion called unanimously.

Motion by Dull to pay bills as presented, second by Behar and motion carried unanimously by roll call vote.

**JOHN RYBARCZYK- Zoning and Sanitation Department**

John forwarded SL/WL ordinance adoption information to the DNR. Included were the hearing notice, the proof of publication, the resolution to county board and a summary note to the finance committee. The ordinance should be addressed at the February County Board.

Motion by Olson to recommend county board approval of the Shoreland/Wetland Ordinance at the February 2017 County Board meeting, second by Behar. Motion carried unanimously.

Motion by Behar to approve bills as presented, second by Dudenbostel. Motion carried unanimously by roll call vote.

**RICH MARKS- Surveyor**

Rich indicated he has been doing town of Prairie du Chien tax mapping all month and should be finished by the end of the year; also has been scanning in the office. They will be right on schedule. They hope to start surveying on the ice the beginning of the New Year.

Motion by Dull, second by Behar to pay Valley Land Survey, LLC, bills as presented. Motion carried unanimously by roll call vote.

**Next meeting date:** Tuesday, January 10, 2017.

Olson made the motion to adjourn at 10:00 a.m., second by Dull. Motion carried unanimously.

Respectively submitted,

Harriet Behar, Secretary

JR:GC:HB:cjw