

**CRAWFORD COUNTY LAND CONSERVATION, PLANNING & ZONING DEPARTMENT**  
**LAND USE CONCERNS**  
**August 14, 2018**

The meeting was called to order by Chairman Esser at 9:02 a.m. Esser verified the posting of the agenda. Members present for roll call were Henry Esser, David Olson, Wade Dull and Don Dudenbostel and Harriet Behar. Also present was County Board Chairman Tom Cornford.

A motion was made by Olson to approve the minutes as mailed. Second by Dull. Motion carried.

**GIGI COLLINS, Property Lister**

Collins stated the department has been working on assessment rolls. The City sent out assessment notices for the City wide re-evaluation and people have been contacting her office regarding the new assessed values. The department has been working on the mapping for the Town of Wauzeka, the State has been pushing for that to be completed.

Collins indicated the grant plan for the Land Records needs to be re-written. This will need to be completed by the end of the year. Collins stated she is looking at doing a new air photo project for 2020. Collins has been working with Transcendent regarding the splits and will have some bills related to mapping on GIS system due to software issues.

Collins stated the maps have been completed for the foreclosure properties. There are twenty-seven foreclosure properties and the County took judgement at the end of July. Collins distributed a listing of the properties. Collins discussed surveying some of the properties and viewing the properties before the sale but this will be handled by the Treasurer's Office.

Collins stated she was contacted the Utica American Lutheran Church on Hwy 27 in Town Utica. There was an issue with the mapping and it was drawn out wrong due to a missing deed. This has been corrected. They are also having an issue with legal description regarding the parking lot. Discussion took place on what is needed to fix the issue.

Subdivision Ordinance was set aside until the next meeting.

Motion to approve bills as presented by Behar, second by Dull, motion carried by roll call vote

**Jake Shedivy, Land Conservation, Planning & Zoning Department**

Shedivy stated he has been busy doing Septic inspections and was at approx. 18 installs this month. Shedivy stated a lot of work has been getting done in the office with the help of the office staff. Discussion regarding getting information out to the residents and informing them how to bring their septic systems into compliance by 2021.

Shedivy presented information on POWTS Maintenance & Service Reports from other counties. He then distributed Crawford County POWTS Maintenance & Servicing Report and what he felt was acceptable and requested input from the committee. Eventually the service providers will go on-line and complete the reports.

Shedivy requested to attend the WCCA Fall Conference October 11-12 in Merrimac. Motion by Dull, second by Olson to grant approval to Shedivy to attend the WCCA Fall Conference. Motion carried unanimously by roll call vote.

No bills.

**RICH MARKS/DAN MARKS- Surveyor**

Rich Marks stated he has been working on deed research and will be finishing up on field research later this month or early next month. The mapping has been started.

Motion by Olson, second by Behar to pay Valley Land Survey, LLC, the monthly bills as presented.  
Motion carried unanimously by roll call vote.

**NO Public Comments**

Next meeting will be September 11, 2018.

Behar made a motion to adjourn at 9:58 a.m., second by Olson. Motion carried unanimously.

Respectively submitted,

Becky Nagel  
Administrative Assistant

DT:GC:bn