

CRAWFORD COUNTY LAND CONSERVATION DEPARTMENT
LAND USE CONCERNS
February 13, 2018

The meeting was called to order by Chairman Esser at 9:05 a.m. Esser verified the posting of the agenda. Members present for roll call were Henry Esser, David Olson, Harriet Behar, Wade Dull and Don Dudenbostel.

A motion was made by Olson to approve the minutes as mailed. Behar seconded. Motion carried.

GIGI COLLINS, Property Lister

Collins indicated the office is working on assessment rolls and commented there is a large number of splits. The office will be receiving a \$1,000.00 training grant; a \$50,000.00 Strategic grant for digitizing maps & villages (will be doing Eastman, Lynxville, and part of Seneca and part of Wauzeka this year). The base grant is for \$75,400.00; a portion will be used for the register of deeds office, an amendment was made to the Base Budget grant to allow \$2,550 to be used for migration of POWTS & Sanitary Permit data into Transcendent, a new plotter for the Real Lister's office will be purchased with funds (their old one will be given to the 911 coordinator), a portion of the funds to purchase GIS licenses for the Land Conservation Planning & Zoning Department. These grants were approved but need to be reapproved due to the amendment request.

Collins discussed the history behind the William/Phyllis Seidl, Town of Freeman, CSM. Motion by Olson, second by Dull to approve the William/Phyllis Seidl, Town of Freeman CSM contingent upon reviewing agencies. Motion carried unanimously.

Discussion of the Robert Johnson, Town of Haney Property. Marks discussed the history behind the Section 16's on the Kickapoo River and ownership going to the centerline of the river. The individual that surveyed this property only went to the south side of river and not the centerline. Motion by Behar to write a letter to Johnson & Lundberg explaining that the navigable river assessment goes to Lundberg and the county (Lutz, County Treasurer) will write off the past taxes owed of approximately \$6.00. Motion by Behar, second by Dull to write off past taxes in the Johnson/Lundberg issue, motion carried unanimously by roll call vote.

Collins discussed the Forde to Forde Land Transfer in the Town of Utica and the violation. Mark Peterson, who handled the transaction, explained the separation/divorce between Travis Forde and his conveyance of the house to his wife, Michelle, of 2 acres and he retained the remaining 14 acres. He cited Statute 236 and felt in this instance of a couple dividing their property a CSM should not be required. Collins stated there are 2 parcels less than 15 acres each and therefore needs to have a CSM per our ordinance.

Motion by Behar, second by Olson to maintain consistency and require CSM's for anyone that divides a parcel into 2 parcels that are less than 15 acres each in area. Motion carried unanimously by roll call vote.

Motion by Behar to approve bills as presented, second by Dudenbostel. Motion carried unanimously by roll call vote.

Jake Shedivy, Land Conservation/Zoning Department

Shedivy stated he has developed and utilized a list of permits in an Excel spread sheet for convenience and quick inventory accessibility. A slow process of matching permits with parcel numbers is currently in the works. We will be migrating this data into Transcendent once completed. Estimated cost will be \$5,000- \$6,000 and Collins has amended her grant to incorporate \$2,550 to go towards this process, the remainder coming out of Land Conservation, Planning & Zoning funds. Discussion of a summer intern to be hired in the Land Conservation, Planning & Zoning Department to help with this process, as well as working with Non Metallic Mining, Farmland Preservation, etc. Lutz indicated that her summer help has some down time and would be willing to share this individual with the Land Conservation Planning & Zoning department. Troester and Lutz will work out details.

Shedivy requested to attend the Grant/Lafayette MP/CST Meeting, the WCCA Spring Conference and the DSPS CST Field Day at SWTC. Motion by Behar, second by Olson to grant approval to Shedivy to attend the Grant/Lafayette MP/CST Meeting, the WCCA Spring Conference and the DSPS CST Field at SWTC. Motion carried unanimously by roll call vote.

Shedivy distributed a draft of Chapter 15 – Sanitary Code Ordinance Revision, now to be known as Chapter 15 – Private Onsite Wastewater Treatment Systems (POWTS) Ordinance. Discussion of fees, penalties, suggestions of other issues that may be addressed and needed. Suggestions, corrections and recommendations are to be forwarded to Shedivy before the next meeting (March 13) and hopefully a draft will be presented at that time for approval and then on to the County Board at their April meeting.

Discussion as to how the Septic Maintenance Program might work and alternatives for recouping the cost of the program with fees being collected. Several options are available as to the payment process; the most promising being a special assessment on tax statements. Troester, Shedivy, Collins and Lutz explained the process.

Wolcott indicated that the Zoning expense accounts have been closed due to merging with the Land Conservation Department so all Zoning bills will be approved and presented at the Soil & Water Meeting under the Land Conservation expense accounts. The revenue accounts remain the same as in the past under Zoning.

RICH MARKS/DAN MARKS- Surveyor

Rich Marks presented a map of the Town of Eastman and discussed what will be completed in the future.

2018 Contracts were presented for County Survey's Budget of \$45,349 and Land Records of \$38,651.

Motion by Behar to approve the Valley Land Survey, LLC yearly contract as presented, second by Olson. Motion carried unanimously by roll call vote.

Motion by Olson, second by Behar to pay Valley Land Survey, LLC, bills as presented. Motion carried unanimously by roll call vote.

Next meeting date: Tuesday, March 13, 2018.

Behar made the motion to adjourn at 10:30 a.m., second by Olson. Motion carried unanimously.

Respectively submitted,

Harriet Behar
LCC Secretary

DT:GC:cjw