The meeting was called to order by Vice Chairman Dull at 9:04 a.m. Dull verified the posting of the agenda. Members present for roll call were Wade Dull, Dave Olson, and Bob Standorf. Kim Moret joined the meeting at 9:15 a.m. Henry Esser was excused.

A motion was made by Olson to approve the minutes as mailed. Second by Dull. Motion carried.

**Gigi Collins, Property Lister**

Collins indicated her office is done with the tax bills and they are now working on splits. They are also working on assessment rolls and getting the workbooks out to the assessors. The grant Collins applied for at the end of the year was approved. $40,000.00 was approved for the initiative grant and $77,424.00 was approved for the base budget grant. The money will be used towards the air photography project, mapping of the Village of Gays Mills, trail maps on the GIS system and getting 911 address points into the system. Collins informed the committee she received another letter from Michael Fellen regarding the capital letters and scan bars on the tax bills. She will write him another letter explaining the use of capital letters and scan bars used on the tax bills.

**CSM: Renee Stroik, Town of Marietta**

Motion by Olson, second by Dull to approve the Renee Stroik, Town of Marietta CSM contingent upon reviewing agencies. Motion carried unanimously.

Motion by Olson to approve bills as presented, second by Standorf. Motion carried unanimously by roll call vote.

**Rich Marks/Dan Marks - Surveyor**

Rich Marks stated he is mapping the Town of Wauzeka, putting GPS coordinates on the corners. While in the office continuing to map the Village of Mt. Sterling.

Motion by Olson, second by Standorf to pay the monthly bills as presented. Motion carried unanimously by roll call vote.

**Jake Shedivy, Land Conservation, Planning & Zoning Department**

Shedivy stated the WI Fund deadline is January 31, 2020. He has received approximately 50-55 applications so far. He has been working on closing out the 2019 yearly audit. The new assistant Myrna Stevenson started last month. She has been a great help with assisting with the WI Fund applications coming into the office. Shedivy informed the committee he received approximately 800 POWTS maintenance for the 2019 pumping season. His next focus is to get the online reporting system set up and running in Transcendent for the pumpers and to start working on enforcement procedures for those in non-compliance.

**No Public Comments**

Next meeting will be February 11, 2020.

Olson made a motion to adjourn at 9:26 a.m., second by Standorf. Motion carried unanimously.

Respectfully submitted,

Becky Nagel
Administrative Assistant

DT:GC:bn