

CRAWFORD COUNTY LAND CONSERVATION, PLANNING & ZONING DEPARTMENT
LAND USE CONCERNS
September 14, 2021

The meeting was called to order by Chairman Dave Olson at 9:02 a.m. Olson verified the posting of the agenda. Members present for roll call were Wade Dull, Bob Standorf and Gary Koch. Kim Moret joined the meeting at 9:10 a.m.

A motion was made by Dull to approve the minutes as mailed. Second by Standorf. Motion carried unanimously.

GIGI COLLINS, Property Lister

Collins stated she is still waiting for assessment rolls from Bridgeport, Town & Village of Eastman, Marietta, & Seneca. The State is conducting an audit of Crawford County and is waiting for the assessment rolls. The Land Council met to discuss the three year grant. The majority of grant money will be used by the 911 department & a small portion will be used by LCPZ department. Hoping to have the grant submitted by the end of the month. Collins indicated she has also been working on redistricting maps with the County Clerk. She shared some of the maps with the committee and discussed the changes being made.

CSM: Mike Taylor – Town of Freeman

Dividing into two lots

Marks did a lot of research on this property and it looks like some of it may be owned by the railroad. Marks sent an email to the railroad regarding the property lines and has not received a response yet.

Motion by Standorf, second by Koch to review next month once a response is received from the railroad and property lines are established. Motion carried unanimously.

CSM: Dolores Oswald – Town of Wauzeka

Creating two lots

Motion by Dull, second by Standorf to approve the Dolores Oswald, Town of Wauzeka CSM contingent upon reviewing agencies. Motion carried unanimously.

CSM: Thomas/Patricia Olijnyk – Town of Bridgeport

Changing lot lines

Motion by Standorf, second by Koch to approve the Thomas/Patricia Olijnyk, Town of Bridgeport CSM contingent upon reviewing agencies. Motion carried unanimously.

CSM: Earl Duha – Town of Seneca

Easement on property

Motion by Dull, second by Moret to approve the Earl Duha, Town of Seneca CSM contingent upon reviewing agencies and setback for septic changes are made. Motion carried unanimously.

Budget

Collins indicated the Property Lister's budget would remain flat, same as last year but with a 4 ½% increase for software maintenance. The Surveyors budget would remain flat, same as last year. Motion by Standorf to approve the Property Lister and Surveyors budget as presented, second by Dull. Motion carried unanimously by roll call vote.

Assessor's Plat – Town of Seneca

Marks stated everyone has agreed on the property lines established. Marks will be drawing it on the map, installing stakes, and then sending maps to the properties owners. It should be ready to be sent to the State for approval next month.

Babb, Town of Marietta

Collins stated while doing research on another piece of property for the state she discovered a small chunk of land that was never conveyed from Babb. It appears the land was drafted to the right away and not to the center line. Collins has reached out to Babb and he would like to quit claim it to the County.

After discussion a motion was made by Dull to send it to Public Property and let them decide if the County would want the land, second by Koch. Motion carries unanimously by roll call vote.

Bills

No Bills

RICH MARKS/DAN MARKS- Surveyor

Marks stated he has been working on certified surveys, filing and the assessor's plat.

Bills

Motion by Koch, second by Standorf to pay the monthly bills as presented. Motion carried unanimously by roll call vote.

Jake Shedivy, Land Conservation, Planning & Zoning Department

Shedivy gave a brief update to the committee on the treatment system that was installed in a constructed wetland last month. Shedivy has been busy in the office, WI fund was passed but still no funding, Myrna will be back next week, and Beth Jensen started last week to help while Myrna is out on medical leave. Dave & Becky have been answering all calls so Shedivy can have more time to work on permits & prioritizing on new construction. Shedivy informed the committee he has had several issues with Townships issuing land use permits prior to addressing sanitary permit requirements. Shedivy will be sending a notice to the Town Clerks, UDC Inspectors & Committee Supervisors regarding issuing the land use permits.

POWTS Plan

Troester and Shedivy distributed a handout to the committee members and discussed with the committee how they would like to move forward with the POWTS systems that were not pumped by our initial Aug 31st deadline. In the County there are approx. 2600 systems that do not submit a maintenance report as required. Shedivy suggested breaking them into groups and assigning them a year over a three year period. This should help alleviate the pumpers becoming overwhelmed, by evenly spacing out the systems over the three year window. Discussion also took place on maintenance report submittal deadline, late fee assessment and reminder notices. We will continue to urge people to come into compliance, but it was agreed that late fees/ penalties will need to begin getting imposed.

Inspection Report Documentation

Shedivy went over the current Maintenance and Servicing Report with the committee and a revised version of the Maintenance and Servicing Report. The report was simplified a bit but still ensures that inspectors are checking the necessary items as required by each system's maintenance plan.

Motion by Moret, second by Dull to approve the new version of the Maintenance and Servicing Report.

Public Comments

None

Next meeting will be Tuesday October 12, 2021.

Standorf made a motion to adjourn at 10:20 a.m., second by Dull. Motion carried unanimously.

Respectively submitted,

Becky Nagel
Administrative Assistant
DT:GC:bn