

CRAWFORD COUNTY LAND CONSERVATION, PLANNING & ZONING DEPARTMENT
LAND USE CONCERNS
October 12, 2021

The meeting was called to order by Chairman Dave Olson at 9:02 a.m. Olson verified the posting of the agenda. Members present for roll call were Wade Dull, Bob Standorf and Gary Koch. Kim Moret joined the meeting at 9:11 a.m.

A motion was made by Standorf to approve the minutes as mailed. Second by Dull. Motion carried unanimously.

GIGI COLLINS, Property Lister

Collins stated she finished working on the redistricting maps with the County Clerk. The maps were passed by the County Board and now will need approval from the municipalities. She is also working on getting splits into Transcendent for the web based version. The web based will be going live starting Monday and they will no longer be using the pc version. Collins informed the committee she will be adjusting the Surveyor's budget and remove \$34,000.00 that was budgeted for remonumentation. Collins indicated she will be doing some mapping for the City Police Department for an upcoming training.

CSM: Mike Taylor – Town of Freeman

Dividing into two lots – revisit from last month's meeting waiting for a response from the railroad regarding property line issues

Collins stated the parcel maps show part of lot two is owned by the railroad. The railroad did get back to Marks and they stated they have no record of the property being conveyed. The property has been assessed to a land owner over the years due to poor maps of the area. The chain of title has been checked with the title company. It would be ideal if the railroad would draw up a quit claim deed for the .33 acre parcel. Due to time constraints, it was recommended by Ryland that Mr. Taylor's attorney draw up an affidavit of possession. The affidavit doesn't show ownership to the property it only claims they occupied the land for a certain period of time. Another issue with the property is the size of the parcel for the building requirements in the Town of Freeman. A variance would need to be obtained from the Town of Freeman.

Motion by Dull, second by Standorf to approve the Mike Taylor, Town of Freeman CSM contingent upon the following; affidavit of possession by Mr. Taylor and noting the recorded information on the face of the CSM, approval of a variance issued from the Town of Freeman and approval from reviewing agencies. Motion carried unanimously.

CSM: Ritchie Wachuta – Town of Scott

Subdividing a lot, making a one lot CSM

Motion by Koch, second by Dull to approve the Ritchie Wachuta, Town of Scott CSM contingent upon reviewing agencies. Motion carried unanimously.

2022 – 2024 Land Information Plan & 2022 Grant Cycle

Collins gave an update to the committee regarding the land information plan and grant cycle. The three year grant plan was approved by the land council committee, it was then submitted to the state and approved by the state. The grant funds will be used on some parcel mapping, LIDAR for the Land Conservation Dept. and the majority of the funds will be used by the 911 Dept.

Babb, Town of Marietta

Collins stated she talked to Kyle at the Hwy Dept. and he would accept this small chunk of land Babb is willing to quit claim to the County. Collins will let the Hwy Dept. reach out to Babb and handle the transaction.

Assessor's Plat – Town of Seneca

Marks stated everything is completed and it is ready and will be submitting to the State for approval.

Bills

No Bills

RICH MARKS/DAN MARKS- Surveyor

Marks stated he has been working on the assessor's plat, the Town of Seneca's mapping and filing surveys.

Bills

Motion by Standorf, second by Dull to pay the monthly bills as presented. Motion carried unanimously by roll call vote.

Dave Troester, Land Conservation, Planning & Zoning Department**Staffing Update**

Troester shared with the committee Jake Shedivy resigned from Crawford County at the end of last month. There is a stack of sanitary permit applications that need permits issued. It was recommended by the State to hire a private contractor to review and approve the permits until the position could be filled and certifications are obtained. They did suggest to contact Andrew Skog, from MSA Professional Services. He is helping out another County that is in a similar situation. He was contacted and is willing to help out as needed. Vernon County is also allowing us to use their Sanitation Administrator, Angela Reed, when she is not working for them. Troester stated he has tried to reach out to the plumbers, pumpers, & soil testers to inform them Shedivy is no longer with the County and that we will be using subcontractors for a while. To keep all of the applications/permits organized a tracking system has been implemented. The office is receiving calls/visits from property owners with POWTS issues on Indian Isle, Ambro & Frenchman's Landing. Troester has reached out to Travis at DSPS & the DNR to find out what sort of options are available in those areas. Troester also appeared before the Finance committee last week in regards to creating a Zoning/Conservation Resource position and put into the budget for next year. No approval was given at this time. Pumping reports are still coming in but have slowed down.

Approve Contracts for Plan Review Assistance

Troester stated he was given verbal approval from the County Board Chairman to hire an independent contractor to review and issue sanitary permit applications. Troester shared with the committee a contract from Andrew Skog, MSA Professional Services.

Motion by Standorf, second by Moret to approve the contract for Andrew Skog, MSA Professional Services to do technical review of sanitary permits. Motion carried unanimously.

Public Comments

None

Next meeting will be Wednesday, November 10, 2021.

Dull made a motion to adjourn at 10:01 a.m., second by Koch. Motion carried unanimously.

Respectively submitted,

Becky Nagel
Administrative Assistant
DT:GC:bn