

The Crawford County Highway Committee held their regular meeting on Thursday, December 16, 2021 at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, and Carl Orr. Gerry Krachey was excused. Also present were Commissioner Kyle Kozelka. State Highway Superintendent Todd Myers, County Highway Superintendent Dave Jones, Shop Superintendent Cory Folbrecht, employees Justin Oswald, Matt Kearns, Joey Mason, and Jeff Heisz arrived around 9:35 a.m. Deanna Smith recorded the meeting minutes.

Dave Olson made a motion to approve the regular meeting minutes for Thursday, November 18, 2021, seconded by Derek Flansburgh. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers: # 839-854 & 856-919 and Payroll Vouchers: #837, 838, 855, 855C & 855L (longevity); seconded by David Olson. Motion carried by a roll call vote.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

- **Fund Balances** – November 26, 2021 fund balances were reviewed.

**Personnel & Personnel Issues:** At this time, the committee recognized the following employees for Length of Service Awards:

One year: Justin Oswald (as of August 10)

Five years: Matt Kearns (as of November 28)

Ten years: Joey Mason (as of December 12)

Jeff Heisz (as of November 19)

Terry Hird (ten years) was not present and will be recognized next month.

The commissioner and committee thanked them for their service to the residents of Crawford County.

**State Trunk Highways:**

- **Routine Maintenance Agreement (RMA)** – 2022 contract was approved last month.
- **Performance Base Agreements (PBM)** – None at this time.
- **Discretionary Maintenance Agreement (DMA)** – There is a possible contract for 2021 for riprapping bridges for approximately \$18,000. The state would like to secure the materials before year end.
- **Salt Conservation & Salt Brining** - A meeting was held Tuesday with state road employees and staff from Wis-DOT to discuss the state's policy on salt and salt brining.
- **Section 1 Incentive** - Commissioner Kozelka presented the information he received from other counties regarding those who do or do not utilize the incentive pay for 4 lane state highway or roadways over 60 mph. After discussion, the consensus of the committee was to maintain the current policy.
- **State Projects** - Currently scheduled for 2022 is STH 35 from Prairie du Chien to Lynxville and north of DeSoto to the county line. The bridge on STH 179 is always scheduled for 2022.

**County Trunk Highways:**

- **CTH Update** – Commissioner Kozelka reported the county forces have been brushing and clearing trees on CTH W. They also completed a bridge approach spot repair on CTH S.
- Commissioner Kozelka attend the CHIP (County Highway Improvement Project) meeting. Crawford County was awarded one supplemental project for CTH W in the amount of \$968,155. That will cover 77% of the resurfacing costs. The county received a Discretionary project for just under \$500,000 for CTH H.

**Local Projects & Bridges:**

- **CTH S Bridge Replacement** – This project may be bumped to 2024 but Commissioner Kozelka is hoping to hear soon if it will remain on the list of 2023 funded projects.

**Highway Buildings, Facilities and Equipment:**

- **Traffic Counter Purchase** – Commissioner Kozelka reported that not all of the bids have been returned. He will bring back full details to the January meeting.

**Personnel & Personnel Issues:**

- Commissioner Kozelka informed the committee that in December an employee lost 29 hours of vacation due to several illnesses of fellow employees within his work area. The employee did not request an extension but the Commissioner felt that the employee put the county ahead of his own benefits. The committee agreed that it was to the benefit of the county that the employee did not use his vacation. Carl Orr made a motion that the employee use the 29 hours of vacation as soon as possible, seconded by Derek Flansburgh; motion carried unanimously.
- Patrolman Joel Lund notified the county in early December of his January 7, 2022 retirement. He has been with the Highway Department for 36.5 years.
- As a result of the retirement notification, internal job postings were started. Job openings and postings were discussed in great length. Response time to shop locations was discussed and the committee asked Commissioner Kozelka to put it in the work rules and bring back to the January meeting.

**Bids, Proposals, Sales or Misc.:**

- **Commissioner Vehicle Bids** – Commissioner Kozelka presented the list of bids received for the commissioner vehicle (see attachment #1). The top three on the list met the specs. Of the five, only two were on the lot. The others needed to be ordered. The dealership could not guarantee that the truck on the lot would still be available by the time the Highway Committee met so Kyle consulted with Chairman Tom Cornford and it was agreed to place a down payment to secure the 2021 Ram. Carl Orr made a motion to purchase the 2021 Ram 1500 pickup for \$46,264.00 from Les Mack, seconded by Derek Flansburgh. Motion carried with a roll call vote. The Commissioner's Tahoe (#102) will be sold on the online auction site.
- **Tri-Axle Trucks – Surcharge Update** - Shop Superintendent Cory Folbrecht was notified by River States Truck that Daimler Truck is implementing a \$2900 pricing surcharge on all truck orders. This includes the two tri-axle trucks previously ordered. The county has the option to cancel the order by December 22. The committee discussed the pros and cons

**Bids, Proposals, Sales or Misc.: (continued)**

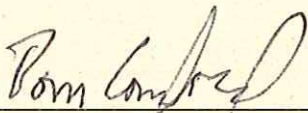
of canceling the order and the cost of rebidding the trucks. Carl Orr made a motion to approve paying River States Truck the pricing surcharge of \$2900 for each tri-axle truck already on order, seconded by David Olson. Motion carried by a roll call vote.

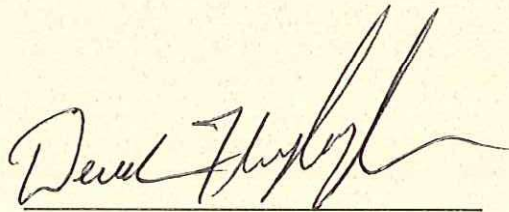
- **Track Excavator Proposals** - Commissioner Kozelka stated there was no update at this time due to concerns of other priorities (needs versus wants).

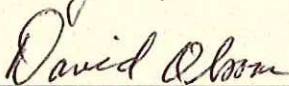
**Sales, Road Supplies, Junk, etc.:**

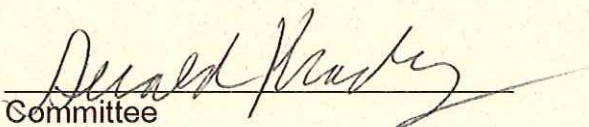
- **Equipment #511 – 2009 Crafcro Tar Kettle** - Commissioner Kozelka stated the tar kettle has had intermittent issues. This causes additional costs in re-assigning crew to other jobs while waiting for repair. It is also a piece equipment that gets extensive use for crack sealing during the winter months. The committee directed the commissioner set up a demo and to bring back bids to the January meeting

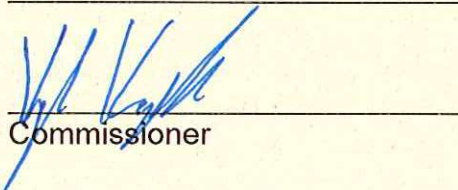
The next regular meeting will be Thursday, January 20, 2022 at 9.30 a.m. at the Crawford County Highway Department in Seneca. At 10:31 a.m., with no further business, Derek Flansburgh made a motion to adjourn, seconded by Carl Orr. Motion carried by a voice vote.







  
Committee

  
Commissioner

Attachment #1

<b>Dealer</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Engine</b>	<b>Meet Specs</b>	<b>Availability</b>	<b>Price</b>
Les Mack	2021	RAM	1500	5.7L V-8	Yes	On Lot	<u>\$46,264.00</u>
Fillback	2022	Ford	F150	5.0L V-8	Yes	Order Out	\$49,258.00
Fillback	2022	RAM	1500	5.7L V-8	Yes	Order Out	\$51,255.00
Fillback	2021	Ford	F150	3.5L V-6	No	On Lot	\$50,608.00
Fillback	2021	Ford	F150	2.7L V-6	No	At Plant	\$44,918.00