

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
January 11, 2021**

The regular meeting of the Crawford County Human Services Board was held on Monday, January 11, 2021 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Vice-Chairperson, Kuhn.

Roll call showed board members Ellen Brooks, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director, and Mary Glawe, Clerk III. Absent: Wade Dull

Posting of Meeting Notice verified by: Mary Kuhn

Motion by Steiner, second by Roth to approve the December 14, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$5,226.86 for December 2020 were shown to the board members and discussed. Motion by Jones, second by Steiner to approve the bills paid on the board run. Motion carried unanimously.

Bills totaling \$6,227.70 for January 2021 were shown to the board members and discussed. Motion by Munson, second by Brooks to approve the bills paid on the board run. Motion carried unanimously.

2020 Key Fiscal Indicators

Continued projection of the Key Fiscal Indicators through the end of December 2020 shows Mental Health Placements are over budget. Children's Placements continue to be significantly over budget caused by one RCC placement. AODA/Adult Placements show a positive change and is now under budget. Winnebago/Mendota Placements again show a positive change and is now under budget due to receiving additional funding. Overall placements were \$34,000 better than projected last month but still significantly over budget.

Payroll overall continues with a positive variance of \$81,669 due reimbursement from Routes to Recovery and funding for Public Health COVID expenses.

Overhead is still over budget.

Services - Contracted & Non-Contracted continue to be under budget with \$8,000 better than last month.

All Revenue is showing better than last month. Contract Funding increased due to receiving Cares Funding in Public Health of \$86,000 for contact tracing and \$37,000 for Federal enhanced IM funding. Also increased were Medicaid Funding by \$7,000, Third Party Revenue by

\$13,000, Court Fees by \$1,000 and Client Fees by \$18,000. Final WIMCR dollars were \$3,000 less than projected.

Today we are showing a positive of \$207,914.36. If a positive number continues when closing out the year, Dan will bring back a recommendation to the Human Services and Health Committees to consider returning a large portion to the county.

Covid-19 Update

- As of today, Covid numbers in Crawford County show 1618 Confirmed Cases, 13 Deaths and 1552 Recovered.
- Pfizer vaccines for the county have not arrived yet, but are expected later today or tomorrow. We requested 70 doses and plan to distribute them on Thursday to people in the 1A group.
- Hopefully by February we will be getting weekly doses of the vaccine.

Fleet Vehicle Update

At the last Director's Meeting Dan asked other directors what they did for fleet vehicles in their counties and had a wide variety of answers. He is continuing to look into this.

Agency Updates

- Dan is working on the Security Risk Assessment for the department's health care records. We have received a grant for training and creating policies. The county's new IT employee, Mark Schlorholtz, will be included on the remediation plan to help put IT policy in place.
- Interviews for the mental health case manager position are happening today.
- Our part-time Substance Abuse worker asked if she could do her internship with us for her Master's Degree. This will work as she can do that on the days she is not doing her regular duties.

SCHEDULE NEXT MEETING

Monday, February 08, 2021 at 10:00 a.m.

ADJOURNMENT

Motion by Steiner, second by Munson to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg