

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT  
BOARD MEETING MINUTES  
September 14, 2015**

The regular meeting of the Crawford County Human Services Board was held on Monday, September 14, 2015 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Donna Bell, Ellen Brooks, Tom Cornford, Wade Dull, Mary Jane Faas, Elling Jones, Joyce Roth and Marjory Sheckler

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Sheckler to approve the August 10, 2015 minutes as mailed. Motion carried unanimously.

Motion by Cornford, second by Faas to approve the bills and vouchers in the amount of \$14,245.53. Motion carried unanimously.

## **DIRECTOR'S REPORT**

### Year to Date Financials

**YTD Expense Report** through 7/31/15 – overall spending is \$76,506 more in 2015 vs. 2014.

**Salary-Fringe-Travel and Overhead Report** through 7/31/15 – net income is minus \$383,890.88; however, funding from State has not been received for the fiscal year.

**2015 Inpatient/Crisis/State Institutions Report** through 7/31/15 – shows anything that is paid for with tax levy. Overall about \$31,000 above what we had budgeted.

**Contract Report** through 7/31/15 – these should be spent at about 58%, but with changes occurring, we are at 43.97%.

**Out of Home Placements Report** through 8/31/15 – under budget and projected to stay that way. One placement budgeted did not happen as planned.

### Community Support Program Tech Services

In our 2015 budget we had two part-time CSP Techs hired through Lori Knapp Crawford, Inc. In 2016, Dan would like to hire one part-time person through the County at approximately \$16,000 a year instead. Motion by Jones, second by Faas to request the hiring of one part-time CSP Tech without benefits. Motion carried.

### 2016 Budget

The **Budgeted Statement of Income and Expenses by Funding Source** was handed out and discussed for 2016. The 2016 budget for Human Services will be presented to Finance at \$4,329,164.00.

**Matching and Mandatory Spending** -- includes \$757,510 required to draw down other state and federal funding and pay for Family Care contribution; \$2,674,584 in state and federal funding; \$1,075,000 in local tax levy.

**DHS Funded Services** (Mental Health and Alcohol and Drug Services, Coordinated Services Teams, Adult Protection, Long Term Care and Birth to Three) – biggest potential issue is providing the necessary Children’s Long-Term Support services that are identified. This line is over funding by a significant amount. Any money spent over our allocation is reimbursed federally at 58% and by the county at 42%. Potential issues are two placements at Trempealeau for the entire year, one at a group home for six months and two long term at Lori Knapp Crawford, Inc. We are currently down to one placement at Lakeview, but at some point we probably will no longer be able to place at their facility. Starting 10/01/15 we will pay Lakeview \$100.00 a day vs. \$75.00. We continue to contract with an APNP for mental health services and look for a psychiatrist to share with the hospital using grant money.

**DCF Funded Services** (Safe and Stable Families, Kinship Care, Foster Care, Treatment Foster Care, Residential, Child Welfare, Child Protection, Child Care, In-Home Treatment, and Monitoring Services) – placements are the biggest cost so we need to continue to work with preventative programs like CST and in-home services. CCS might help as this program develops. Independent living funds for 18-24 year old youth will be taken away from counties and will be contracted out. We still need to serve 15-17 year olds without funding.

**DOC-Department of Corrections** (Juvenile Justice) – biggest issue is long-term placements. New legislation has currently proposed returning 17-year-old non-violent offenders to counties without funding.

**DOA and GWAAR** (Energy programs for low income and funding for Elder Abuse and Neglect) – these two pots of money are very similar to previous years.

**IM Consortium** (Medicaid and FoodShare) – with PPACA position, in 2016 county needs to contribute \$19,000 more in levy funding to keep the position. If that position isn’t funded the workload would spread to the other workers. Starting today more work is being pushed to the Call Center with the implementation of on demand FoodShare determinations. This position is currently in the 2016 budget. Dan recommends that we keep this position in the budget to help with the extra work. The MOE of \$180,871 was taken away two years ago, but it is talked about every year when contract negotiations with the State begin for IM, and if it was started again we would need to pay \$193,000 or more. Motion by Cornford, second by Dull to keep the IM worker position for 2016. Motion carried. Dan said if something were to happen with the levy money, this topic would be revisited.

Overall, the department budget cut about \$158,000. Motion by Sheckler, second by Roth to present the department budget as balanced to Finance as presented to the HSD Board.

Public Hearing 11:00-Noon on 09/14/15

Public hearing will follow our board meeting today and everyone is welcome to stay.

## **NEXT MEETING**

Monday, October 12, 2015 at 10:00 a.m.

## **ADJOURNMENT**

Motion by Cornford, second by Faas to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary  
JR:DM:mpg