

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
February 08, 2016**

The regular meeting of the Crawford County Human Services Board was held on Monday, February 08, 2016 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Donna Bell, Ellen Brooks, Tom Cornford, Wade Dull,
Joyce Roth and Marjory Sheckler

Board Members Excused: Mary Jane Faas and Elling Jones

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Sheckler, second by Brooks to approve the January 11, 2016 minutes as mailed. Dull asked to amend wording in the January 11, 2016 minutes to "December 2015" bills and vouchers in the amount of \$21,342.71 and "January 2016" bills and vouchers in the amount of \$3,336.73. Motion by Roth, second by Sheckler to approve the change. Motion carried unanimously.

Motion by Cornford, second by Brooks to approve two December 2015 bills in the amount of \$5,902.50 and the February 2016 bills and vouchers in the amount of \$9,885.17. Motion carried unanimously. After the meeting started, Donna Bell arrived. Motion by Cornford and second by Roth to amend the February 2016 bills and vouchers to \$9,962.97. Motion carried unanimously.

DIRECTOR'S REPORT

CCS Update-- Start Up Expenses

Last month we were told DHS was not going to reimburse our CCS start up expenses through Medicaid. We have now been told they will "try" to pay those expenses starting from 2014. A handout showed the breakdown of the expenses developing the program in 2014 and 2015 amounting to \$26,662.85. (After 8/1/15 startup, expenses are included in the rate). People being assisted by this program are being very well served by Mary Sprosty in our county and we want to continue the program. Our first reconciliation will be in July and we will receive money back in December. We are working on getting the advertisement out for the Vernon County Support and Service Coordinator position.

Telehealth Progress

Crossing Rivers Health is working with Dr. Ivey on a contracted rate for using telehealth at their facility, at Richland County and Crawford County. Policies are continuing to be worked on. Equipment has been installed at our office, which was paid for through the grant. Next month Cindy Lindgren from the State will be in our offices for certification of the telehealth.

ECHO Implementation

A new project manager has been assigned and we have prioritized what still needs to be done. We are still having problems on the billing side and report production. Most of this cost is falling under our original contract through December. Crisis will be the next program going into ECHO.

Mental Health Services Update

- Lance Liedtke was hired as a CSP Tech in December. His mileage expenses have been very high due to a client needing to be seen twice a day, every day, for a half hour each visit.
- Jenn Mutschler started on December 21st to replace John Weyrough. She has a LPC “in training” certificate and can bill for about half the insurances. She is open for five therapy sessions a day along with staffings. She should be ready to take her test in May for LPC certification.
- Sandy Drobnick has submitted her retirement date as 04/30/16. Dan will meet with Personnel on 02/16/16 to request a change in that job description to a master’s level preferred, with experience in child welfare services. This will also become an exempt position. Advertising will begin once that has been changed.

NEXT MEETING

Monday, March 14, 2016 at 10:00 a.m.

ADJOURNMENT

Motion by Roth, second by Sheckler to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary
JR:DM:mpg