

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
September 13, 2021**

The regular meeting of the Crawford County Human Services Board was held on Monday, September 13, 2021 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Jones.

Roll call showed board members Ellen Brooks, Elling Jones, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director, and Mary Glawe, Clerk III. Excused: Wade Dull & Mary Kuhn

Posting of Meeting Notice verified by: Brad Steiner

Motion by Roth, second by Brooks to approve the August 9, 2021 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills for \$14,509.36. Motion carried unanimously.

DIRECTOR'S REPORT

2021 Key Fiscal Indicators

Placements continue as in previous months doing okay except for the Children's placements continuing to be over budget. Payroll continues to show a positive variance and should even out by year end. Overhead costs are due to IT expenses. Services Contracted & Non-Contracted are close to what was budgeted with a small positive variance. Revenue will increase as state funding is received.

2022 Budget Update

- Met with Finance to discuss the \$270,000 that we could return to the county in January 2022 if this year continues in the right direction. If 2021 gets worse, we will let them know the new amount to be returned.
- Our 2022 budget will not be completed for Finance next week because we are still waiting on Mental Health and Substance Use dollar amounts from the Feds; however, we are asking for the same levy amount as last year as well as the increases in insurance and raises.
- With increased funding it is hoped the Substance Use therapist can become full time.
- Several additional days will be added for our prescriber in 2022 to meet the workload in that area.
- Looking at the ARPA funding for Public Health.

Agency Updates

- Cindy Riniker has resigned as Health Officer effective 09/30/21. Lisa Kennicker has agreed to be the interim health officer. Resumes are due for this position by 09/17/21. There has been an increase in county Covid cases. Will take job description changes to Personnel.
- Ashlea Gebhard started in the CLTS position and is currently training.
- Lisa Trumm has transitioned into the B-3 position.

NEXT BOARD MEETING

Monday, October 11, 2021 at 10:00 a.m. It will be held in-person and virtual.

ADJOURNMENT

Motion by Steiner, second by Munson to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg