

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
March 09, 2020**

The regular meeting of the Crawford County Human Services Board was held on Monday, March 09, 2020 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III; Excused board member Carl Orr; Absent board member Mary Kuhn.

Motion by Chairman Dull to go into closed session pursuant to Section 19.85(1)(c). Motion by Jones, second by Steiner. Dull took a roll call vote on going into closed session, Ellen Brooks (aye), Elling Jones (aye), Joyce Roth (aye), Brad Steiner (aye) and Wade Dull (aye), entered closed session at 10:01 AM.

Motion by Dull to adjourn into open session pursuant to Section 19.85(2). Motion by Brooks, second by Roth. Motion carried unanimously, entered open session at 10:02 AM.

Posting of Meeting Notice verified by: Wade Dull

Motion by Steiner, second by Roth to approve the February 10, 2020 minutes as mailed. Motion carried unanimously.

Motion by Jones, second by Steiner to approve the bills & vouchers in the amount of \$24,707.09. Motion carried unanimously.

DIRECTOR'S REPORT

CSP Annual Report

The Community Support Program (CSP) is a service that helps severe mental health individuals stay in the community and out of hospitals and institutions. In 2019 we averaged 11 individuals in the program while adding two new clients and discharging two clients. We implemented using the Functional Screen to see if an individual was appropriate for the program and what services they might need. We are working on developing a formal survey for current clients that is more evidence based. We continue to outreach in the community for the program and will continue to provide this service even if there is no funding source.

AODA Annual Report

This is our first annual AODA report since the program began in August 2018. We originally started with one part-time AODA therapist and have added a mental health therapist who also provides part-time AODA therapy. These two therapists are dually certified in MH and AODA with two additional therapists in training for dual certification. In March 2019 contracted supervision was transitioned to Heather McLimans. Overall we served 76 AODA clients. The discharge surveys showed 27% of the clients indicated a major or moderate improvement. We also took over the Intoxicated Driver Program (IDP) that Mayo Clinic Health System had been running and did 97 assessments in 2019. We continue to look for an APNP who is able to prescribe medications to AODA clients. We plan to start group AODA therapy in September and are looking into implementing drug testing.

CST Annual Report

The Coordinated Services Team (CST) is a voluntary program for children with more than one form of care. In 2019 we served 15 families, 9 were at risk of going into out-of-home care and 3 successfully graduated. This is a big caseload and we currently have a small wait list. The goal for next year is to continue to increase the participants on the Coordinating Committee.

Hiring Updates

We interviewed five individuals for the new Social Worker position and have an offer out at this time. The Sanitarian position had a very small pool of candidates. We are examining next steps in that process.

NEXT MEETING

Monday, April 13, 2020 at 10:00 a.m.

ADJOURNMENT

Motion by Steiner, second by Roth to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg