

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
June 08, 2020

The regular meeting of the Crawford County Human Services Board was held on Monday, June 8, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III.

Posting of Meeting Notice verified by: Dan McWilliams

Motion by Kuhn, second by Steiner to approve the May 11, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills for \$164,884.34 were shown to the board members and discussed. Motion by Steiner, second by Munson to approve the bills and vouchers. Motion carried unanimously.

2020 Key Fiscal Indicators

Placements are under budget in Mental Health Placements and over in Youth Placements.

Payroll is a positive variance but that will change.

Overhead – at the beginning of the year we paid for Office Program, purchased 6 laptops, set up virtual private network and IT setup expenses

Services – Contracted & Non-Contracted – APNP started in June instead of January

Revenue is behind but this is typical based on our contract with the State and billing.

Hiring Updates

- Interviews for the CST position were held last week and Bobbi Davies was hired.

- With the Sanitarian position still being open, it was decided to propose to hire a limited term nurse during Covid-19 because of the funding stream we could receive. Then at a later date advertise for someone with an environmental degree for the Sanitarian position vs. a nurse.

Covid 19 Funding Streams

Wisconsin has received 2.3 billion dollars to distribute to counties for Covid 19 expenses. We have applied for and/or received money for Contact Tracing and Future Pandemics, Streamlining Future Testing, and Follow-up with the Disease Outbreak. The Federal Cares Act is also distributing money to offset expenses for Emergency Management, Personal Protective Equipment, IT Expenses, Staff Time and FMLA. Human Services received additional funding from the Mental Health Block Grant, CST has small funding available, Child Welfare has funding for Residential Care services, and we could possibly apply for some FEMA funding. Dates for funding can go back to 03/01/20 and some through 12/31/20. We currently have had 26 cases in Crawford County and all have recovered. There will be community testing done on Friday, 06/12/20.

Participation in Health IT Grant

We will be participating in a Health IT Grant to have Metastar perform a security assessment to help us be more compliant with HIPAA, IT and security and get the most out of telehealth and EHR. We will be updating our electronic healthcare record (ECHO) in June and July and this would be a good time to improve our security.

NEXT MEETING

Monday, July 13, 2020 at 10:00 a.m.

ADJOURNMENT

Motion by Jones, second by Roth to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg