

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
July 12, 2021

The regular meeting of the Crawford County Human Services Board was held on Monday, July 12, 2021 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:01 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, and Joyce Roth present along with non-board members Dan McWilliams, Director, and Lori Kaufman, Business Manager.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Munson to approve the May 10, 2021 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$170,796.33 for June 2021 were shown to the board members and discussed. Bills totaling \$10,717.16 for July 2021 were shown to board members and discussed. Motion by Kuhn, second by Brooks to approve the bills paid on the board runs. Motion carried unanimously.

2021 Key Fiscal Indicators

Placements: Mental Health placements are currently doing okay, however there is an institutional placement that could continue. Childrens placements continue to be over budget. Winnebago placements are right in line with what we have budgeted year to date. Placements will continue to be a concern as the year progresses.

Payroll: showing a positive variance, however that is due mostly to how the actual payroll weeks fall compared to how they are in the budget. Payroll variance should even out by the end of the year.

Overhead and Services: should come in close to budget.

Health & Human Services Financial Return

Ending the year with a Net Income of \$313,202.95. The following were brought up as things to consider when deciding on how much of the above amount to return to the county:

- 1) Paying ECHO for customizations to speed up implementation of ECHO Vantage and free up some of Paula Swatek's time, such as having them create forms that are still needed.
Suggested amount to hold back: \$28,000
- 2) Security Risk Assessment showed that we have offices that are not set up for safety. Could possibly purchase different furniture to create a safer layout for employees.
Suggested amount to hold back: \$12,000
- 3) Public Health has never had their Blood Pressure Cuff calibrated, they need better thermometers, and could also use a combination unit for BP/temperature and blood oxygen levels.
Suggested amount to hold back: \$3,000

Amount that would be returned to the county would be \$270,000. Concern about placements and also COVID funding going away in 2022 were raised. Board agreed to go to Finance and have the same conversation.

Substance Use Funding Updates

Still waiting on Feds to tell their plan. Lawsuit against Opioid distributors getting close to being settled. Split of the settlement in Wisconsin could be, Counties 70%, state 30%. Funds are to be used for mitigation or remedy of opioid epidemic.

State Budget Updates

Governor Evers signed the budget. The Legislature removed Juvenile Justice reforms but more to come on that in the fall. Budget contains more funding for Youth Aids and Kinship. Increased MA rates for substance abuse and funding to set up regional crisis centers. State will take over paying for subsidized guardianships which are currently paid for by county levy.

Future Meetings in the Building or Continue as Remote

The Board decided to return to meeting in person with the option to attend remotely.

Agency Updates

Deb Check has announced that she will retire this August after 42 years of service. We thank Deb for her years of dedicated service to the agency. Lisa Trumm will take over the Birth To Three program which leaves a vacancy in the CLTS program. We have started advertising for a Social Worker II position that will do CLTS and also provide backup to the Birth To Three program. Interviews will be held sometime after July 23rd. Wade Dull volunteered to sit in on interviews.

NEXT BOARD MEETING

Monday, August 9, 2021 at 10:00 a.m.

ADJOURNMENT

Motion by Kuhn, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:lak