

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
December 14, 2020

The regular meeting of the Crawford County Human Services Board was held on Monday, December 14, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director, Mary Glawe, Clerk III and Don Sterling.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Jones to approve the November 09, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$168,266.03 were shown to the board members and discussed. Motion by Steiner, second by Kuhn to approve the bills paid on the board run. Motion carried unanimously.

Enterprise Fleet Solutions Presentation

Devin Kellenberger joined the teleconference to talk about the Enterprise vehicle program and answer questions. Enterprise purchases as many new vehicles as we request, there is a six-month minimum contract, there are no wear and tear penalties, there are no mileage penalties, and Enterprise sells the vehicles. Our monthly payment is based on how many years we want to use the vehicle, annual miles and fuel cost. Dan will talk to other counties and additional companies to compare plans. The ADRC is also interested in using fleet vehicles.

Key Fiscal Indicators

This month the Key Fiscal Indicators were once again projected through the end of December 2020. Mental Health Placements showed a positive change of \$4,000, but continues to be over. Children's Placements continue to be over with cases being more intense than usual. AODA/Adult placements had one additional placement. Winnebago/Mendota placements showed a positive change of \$21,000 but continue to be over.

Payroll overall continues with a positive variance. Longevity was paid out and ended with a positive projection vs. budget prediction. Health Insurance continues to be over. Travel continues to be under due to less travel. FICA & Medicare/Retirement/Life Insurance is over due to our payroll costs going up. Overtime is high due to Covid/Public Health.

Overhead changed by \$4,000 to the negative. Services - Contracted & Non-Contracted continues to be under with more real costs being recorded.

Revenue continues to show Contract Funding with a positive. Medicaid Funding continues with a negative. Third Party Revenue is catching up to our projection. Court Fees and Client Fees are looking better. WIMCR dollars should arrive this month.

As of today we are looking okay with \$10,465.94 over budget.

Agency Updates

- Recruiting for a mental health case manager will continue through 12/21/2020.
- As of today, Covid numbers in Crawford County show 1496 confirmed & antigen probable cases, 11 deaths, and 1330 recovered. Three new LTE were hired in Public Health, which brings our total to six contact tracers. Vaccinations from Pfizer have started to ship. Moderna vaccinations are expected to be approved this week.

SCHEDULE NEXT MEETING

Monday, January 11, 2021 at 10:00 a.m.

ADJOURNMENT

Motion by Steiner, second by Munson to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg