

CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT
JOINT BOARD MEETING MINUTES
August 08, 2022

The Joint Board meeting of the Crawford County Human Services Board and the Crawford County Board of Health was held on Monday, August 08, 2022, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chair, Munson.

Roll call showed board members Ellen Brooks, Harrison Heilman, Gary Lorenz, Linda Munson, Joyce Roth, Amanda Schultz and Brad Steiner present along with non-board members Dan McWilliams, Director, Sonya Lenzendorf, and Mary Glawe, Clerk III. Absent: Dr. Walter Boisvert, Pat Dearth, Mary Kuhn, Karen Reilly, Jane Schaaf, and Donald Stirling

Posting of Meeting Notice verified by: Dan McWilliams

Health Committee Meeting Minutes: Not approved due to quorum not present.

Human Services Committee Meeting Minutes: Motion by Steiner, second by Brooks to approve the June 13, 2022, minutes as mailed. Motion carried unanimously.

Human Services July and August Bills: Motion by Steiner, second by Munson to approve July bills for \$10,271.66 and August bills for \$11,182.49. Motion carried unanimously.

DIRECTOR'S REPORT

Presentation of Resolution and Ordinance to Combine Committees

The Resolution and Ordinance created by Corporate Counsel to combine Crawford County Human Services Board and Crawford County Board of Health was presented and discussed. Motion by Steiner, second by Heilman to recommend combining Crawford County Human Services Board and Crawford County Board of Health. Motion carried unanimously. The Health Board will need to vote on this at their next meeting. Then it will go before the full County Board.

Presentation of Draft Telecommunicating Policy

A draft of the Telecommunicating Policy was presented and discussed. Motion by Heilman, second by Steiner to table policy approval until the September meeting when additional information can be obtained.

Sharing of Approved Social Work On-Call Policy

The Health & Human Services On-Call Policy was approved by Personnel on 07/22/22 and became effective on 07/29/22. Staff will now receive pay of \$2.00 for each hour they provide coverage and their current rate of pay when called or are responding in person. To avoid overtime, when possible, staff will flex their week and when not possible, they will gain comp time and if their comp time is maxed, they will receive overtime. Social Worker IV's will be taken out of the on-call rotation effective 12/31/22.

Covid Updates

Crawford County is again in the “high” COVID community level for positive cases, averaging 7 new cases/day. Weekly testing is continuing in the county. Home antigen tests are continuing to be distributed with almost 700 tests being handed out since 08/05/22.

Foundations of Public Health Services

National Framework for NHS Continuing Healthcare has added Crawford County Health services under their categories.

Health Updates

The State will be performing a review of June and July events of the Health Department in order to maintain our Level II classification.

The Health Department and other clinics in our county are now meeting together quarterly to discuss issues.

2022 Key Fiscal Indicators

Key Fiscal Indicators show activities from January through June 2022. All Placements continue to have a positive variance. Payroll continues with a positive variance due to employee insurance changes, hiring a part-time nurse vs. full-time, and a therapist position not being filled until May. Overhead is showing a negative variance because of Echovantage implementation. Indirect is showing a negative variance due to receiving incorrect dollar amount when creating the budget. Services Contracted/Non-Contracted are showing a positive variance. Revenue continues to show a negative variance due to not receiving funding yet this year. Overall, we are approximately \$180,000 to the good.

2023 Budget Discussion

Discussed items going into the 2023 budget including contact tracers, one LTE nurse, state computer system/PPS replacement, on-call wage changes and possible employee raises. There is still some covid carryover funding. We plan to return \$300,000 to the county from 2022 due mostly to covid funding received and use \$99,000 for health department equipment, office furniture, an additional conference room and PPS system upgrade. The final budget should be ready in October.

The Public Budget meeting will be held today from 12:00-1:00 where the public is able to suggest where funds could be used in 2023.

Echovantage Update

Echovantage went live on 07/15/22. There have been a few glitches, but it is going pretty well.

Zero Suicide

Dan is continuing to work with the Mental Health Coalition and completed the initial training. They will be sending out a survey focusing on suicide.

Staff Updates

Andrea Hubanks, mental health social worker, resigned in July and interviews are scheduled for Thursday and Friday this week for that position.

Agency Updates

We are approved as a Direct agency. This allows us to share and distribute Narcan to prevent opioid overdose deaths. In the future we will also distribute Fentanyl test strips to prevent accidental overdose.

NEXT BOARD MEETING

Wednesday, September 21, 2022, at 10:30, if the budget is completed. It will again be a joint meeting held in-person and virtual. If the budget is not ready the joint meeting will be held in October.

ADJOURNMENT

Motion by Roth, second by Steiner to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg