

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT  
BOARD MEETING MINUTES  
September 09, 2019**

The regular meeting of the Crawford County Human Services Board was held on Monday, September 09, 2019 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III. Board members excused: Mary Kuhn and Carl Orr.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Brooks to approve the August 05, 2019 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills & vouchers in the amount of \$169,216.54. Motion carried unanimously.

## **DIRECTOR'S REPORT**

### Key Fiscal Indicators

January through July 2019 -- Mental Health Placements, Adult/AODA Placements and Winnebago/Mendota placements continue to do well with fewer placements in each. Children's Placements will continue to be over and might even carry over into next year due to a continued placement. Payroll, Overhead and Services Contracted/Non-Contracted still look good. Overall the budget is tracking very close to finishing up at a zero balance as of now.

### 2020 Budget Items

Discussion on our current fund balance and potential funds returning to the County (unspent levy) of \$80,682. We will have an additional levy request of \$59,929 to cover raises next year and the insurance costs are not known yet.

Motion by Steiner, second by Jones to submit an estimated levy request of \$1,411,204 plus insurance increases for 2020 to Janet Geisler. Motion carried unanimously.

### CAN Consortium Discussion

In 2020 Crawford County will receive additional DCF funding as a base allocation. Discussion on how this could be spent. We will hire an additional case manager to reduce caseloads. Discussed options to manage Intake functions. Joining the CAN (Child Abuse and Neglect) Consortium for CPS intakes is an option. CPS is 85% of intake time (we would still do APS, general questions and MH). Joining CAN would allow supervisor more time to work with staff. Dan will continue to collect information on the two options with a ceiling cost of \$45,000.

## **NEXT MEETING**

Monday, October 14, 2019 at 10:00 a.m.

## **ADJOURNMENT**

Motion by Roth, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg