

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
September 14, 2020**

The regular meeting of the Crawford County Human Services Board was held on Monday, September 14, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III.

Absent: Mary Kuhn

Posting of Meeting Notice verified by: Dan McWilliams

Motion by Roth, second by Jones to approve the August 10, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$13,346.21 were shown to the board members and discussed. Motion by Steiner, second by Munson to approve the bills paid on the board run. Motion carried unanimously.

Key Fiscal Indicators

Mental Health Placements continue to look good for now. Children's Placements continue to be over. AODA/Adult and Winnebago/Mendota placements continue to look good for now.

Payroll continues with a positive variance. Overhead continues to be over due to IT and advertising expenses but we will get some reimbursement from the Cares Act. Services—Contracted & Non-Contracted still needs to have the Family Care contribution deducted, but continues to be under.

Revenue will show Contract Funding close to zero by the end of the year. Medicaid Funding and Third Party Revenue added dollars since last month, but not increasing as much as possible due to Covid. Court and Client Fees continue to look good. WIMCR dollars should arrive in November.

Budget Updates

Continuing to finalize the 2021 budget. It will not include levy increases except for raises and insurance increases. Will continue to receive Public Health staff funding through 2022. Will add one mental health case manager into the budget. No one attended the Zoom Public Hearing last month. After our recent audit, the Human Services Fund Balance is at 1.5 million.

Proposed Additional FET for Mental Health Services

In 2018 we started AODA services as required by the State. Supervision of this program is very time consuming and is covered by our mental health supervisor. The IDP program started

In 2018 and has had 100 assessments yearly completed by the mental health supervisor. We also are required to do assessments for individuals who are ticketed in other states, but reside in Wisconsin. AODA also increase our prescriber duties, which the mental health supervisor supports. We have a nurse/CSP worker who is doing more Covid now and transferring duties to the other CSP worker. On 4/30/19 the mental health unit had 127 clients enrolled. As of 04/30/20 there were 251 clients enrolled. We are on the verge of a wait list in CSP and prescriber services and would like to hire an additional bachelor's level case manager. Motion by Munson, second by Brooks to support the hiring of an additional person in the mental health unit and move to Personnel. Motion carried.

Public Health Specialist LTE Update

- Interviews continue for an additional part-time nurse in Public Health.
- Colleen Gibson, new part-time nurse in Public Health, has trained for contact tracing and is working remotely.
- Lori Hines, who also works at the Crawford County Jail, is available to help with Covid testing and flu injections.

Agency Updates

- COVID-19 cases as of 9:00 this morning are at 129 positives in Crawford County, 115 recovered and no current hospitalizations. There are still concerns about a shortage of testing supplies again. We have begun testing two days a week by appointment.
- Flu clinics will be held in September and October.
- Claire Stoeffler has been hired as the new Substance Abuse Counselor.

Setting Next Meeting-Joint Health & Human Services Committee Meeting for Budget in October Wednesday, October 14, 2020 at 10:00 and will be a Zoom meeting.

ADJOURNMENT

Motion by Steiner, second by Roth to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg