

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
November 09, 2020

The regular meeting of the Crawford County Human Services Board was held on Monday, November 09, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Jones to approve the September 14, 2020 and October 14, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$11,518.79 were shown to the board members and discussed. Motion by Kuhn, second by Steiner to approve the bills paid on the board run. Motion carried unanimously.

Key Fiscal Indicators

This month the Key Fiscal Indicators were projected through the end of December 2020. Mental Health Placements will be over. Children's Placements will continue to be over. AODA/Adult placements look good. Winnebago/Mendota placements will be over.

Payroll through the end of the year continues with a positive variance mainly due to less travel and Routes to Recovery reimbursement. Overhead had all IT expenses covered by Routes to Recovery but will still be over. Services-Contracted & Non-Contracted continues to be under.

Revenue shows Contract Funding with a positive. Medicaid Funding and Third Party Revenue are behind due to no face-to-face contacts at the beginning of Covid and now doing phone calls and telehealth. Court Fees continue to look good. Client Fees are over. WIMCR dollars have not arrived yet but are predicting to be under.

Overall, we are predicting to be about \$25,901 to the good.

Agency Updates

- Crawford County is in a Covid outbreak with Wisconsin being number three in the country for positive cases in the last seven days. We have hired two more contact tracers, have an IM employee working with Public Health through December and our receptionist is also working with them as needed. We continue to rotate employees between home and office with face-to-face contacts by appointment only when needed.
- Personnel approved paying Cindy Riniker overtime until the end of Covid vs. salaried.
- Dan is looking into possibly having a fleet/county car as a way to decrease mileage expenses.

- Advertising for a mental health case manager will begin once our new AODA counselor is fully trained.
- Police Chief, Kyle Teynor, contacted us regarding evidenced-based crisis follow-up. Dan, Kyle and Heather will meet to discuss this further.

SCHEDULE NEXT MEETING

Monday, December 14, 2020 at 10:00 a.m.

ADJOURNMENT

Motion by Munson, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg