

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
March 14, 2022

The regular meeting of the Crawford County Human Services Board was held on Monday, March 14, 2022 in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director, and Mary Glawe, Clerk III. Board Member Absent: Mary Kuhn

Posting of Meeting Notice verified by: Wade Dull

Motion by Munson, second by Roth to approve the February 14, 2022 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Roth to approve the bills for \$16,761.94. Motion carried unanimously.

DIRECTOR'S REPORT

Human Services Committee-Hybrid Meetings

Discussion on Crawford County currently being in the "low zone" for Covid numbers. Staff no longer is required to wear masks unless meeting with clients. The clarity and volume using Room #322 was much better for video users. We will continue to use videoconferencing for monthly meetings.

2021 Key Fiscal Indicators

The 2021 Key Fiscal Indicators final numbers were distributed. There were no changes in Placement dollars from the previous month. Payroll, Overhead and Indirect remained the same as previous month. Services decreased in positive variance. Revenue's Contract Funding, Medicaid Funding, Third Party Revenue and Client Fees increased from last month. WIMCR dollars and Court Assessed Fees did not change. Overall, our unbalanced budget shows a net gain of \$399,924.96 which includes \$226,609 ARPA funds.

Policy Updates for Admission & Discharge for Outpatient Clinic

Language changes were presented and discussed for the Mental Health/AODA Outpatient Clinic's Admission and Discharge policies. Motion by Steiner, second by Jones to approve the changes to the Outpatient Clinic Admission Policy. Motion carried unanimously. Motion by Munson, second by Brooks to approve the changes to the Outpatient Clinic Discharge Policy. Motion carried unanimously.

Comprehensive Community Services Update

We will begin using Kickapoo Counseling as the support and service coordinators for the CCS program with a planned start date of 04/01/22. Anthony Shay is the point person for them.

Echovantage Update

Echovantage is the upgrade to our current Echo Clinician's Desktop for electronic healthcare records. This web-based program will be more efficient in telehealth and revenue capabilities. We will also have Crisis records in this update and eventually will add Adult Protective Services. The start date for Echovantage has been moved out to the first of May or June.

Agency Updates

- The ad for a new mental health counselor position will be coming out in the paper next week.
- Dawn Adams and Schmidt Counseling will be working together on AODA prevention measures out in the county.
- Employees telecommuting from home was discussed.

NEXT BOARD MEETING

Monday, April 11, 2022 at 10:00 a.m. It will be held in-person and virtual.

ADJOURNMENT

Motion by Steiner, second by Munson to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg