

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
June 11, 2018

The regular meeting of the Crawford County Human Services Board was held on Monday, June 11, 2018 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Wade Dull, Elling Jones, Carl Orr, Joyce Roth and Brad Steiner

Unexcused Board Member: Mary Kuhn

Excused Board Member: Ellen Brooks

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Jones to approve the May 14, 2018 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills & vouchers in the amount of \$179,496.40. Motion carried unanimously.

DIRECTOR'S REPORT

Key Fiscal Indicators 2018

In our first look at the key fiscal indicators for January to April 2018, the four key placement indicators -- mental health, children, adult/AODA and Winnebago/Mendota are showing a positive of \$77,111.11. This positive number also includes some dollars we received back from 2017 placements.

Annual Savings Payroll shows a positive of \$48,926.11, with the two highest savings being worker vacancies.

Actual Overhead shows a positive of \$11,731.90.

Services--Contracted & Non-Contracted: Includes paying for services such as group homes and our prescribing doctor. This shows a positive of \$152,335.91.

Revenue: Contract funding, paid by the State, comes in increments. Medicaid and 3rd party is slow to get here. This is showing a negative of \$767,865.86.

Total Budget vs. Actual for the first four months based on the Key Indicators is a negative \$477,760.83, but we are doing okay for the first quarter of 2018.

Act-184 Description and Impact on County

The State has updated Act 184 regarding the release of sexually violent offenders. Once an offender's county of residence is determined and a Court Order is issued, a team from that county has 120 days to find a place for the person to live with supervision. The team consists of a representative from Human Services, (Dan McWilliams); Corporate Counsel (Mark Peterson); Land Use Office (Gigi Collins), Local Probation and Parole and a temporary member from the Department of Health Services. There currently are Crawford County residents in a facility and there may be one to be released at this time.

AODA Program Update

We are continuing to work toward the July startup of AODA services. Lynette Kansier was hired as the Substance Abuse Therapist. She will start on 06/29/18 and begin working on policies for individual and group therapies. Dr. Katie Fassbinder will be the Medical Director by contract at 4 hours/month. Kevin Schmidt will be the Clinical Supervisor by contract at 4 hours/week. Dan McWilliams will be the Program Director. Paula is getting the Electronic Health Record ready to go. Policies are being written by Schmidt Consulting and will be completed by 06/20/18. Our application for certification is being submitted today.

Hiring Update – IM Supervisor and Child Welfare Social Worker

Mendy Chesebro, who has been in IM for 6.5 years, was hired for the IM Supervisor position. We are now looking at applications for her old position and working on testing with the hope of going to Personnel on June 27th.

Katelyn Gilman was hired for the Child Welfare Social Worker position and has already been given a few cases.

NEXT MEETING

Monday, July 09, 2018 at 10:00 a.m.

ADJOURNMENT

Motion by Jones, second by Steiner to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg